

**EXPLORING™**  

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**DISCOVER YOUR FUTURE**

***NATIONAL EXPLORING  
LIVE HOUR***

**August 14, 2024**





## LEARNING FOR LIFE CORPORATE MISSION:

To develop and deliver engaging, research based academic, character, leadership and career focused programs aligned to state and national standards that guide and enable all students to achieve their full potential.

## NON-DISCRIMINATION STATEMENT:

Learning for Life programs are designed for all age groups from pre-kindergarten and not yet age 21. Youth participation is open to any youth in the prescribed age group for that particular program. Adults are selected by the participating organization for involvement in the program. Color, race, religion, gender, sexual orientation, ethnic background, disability, economic status or citizenship is not criteria for participation by youth or adults.



**Learning for Life Curriculum-Based Programs** consists of grade specific, age-oriented, character education lesson plans that are utilized in schools and other educational settings to help instill character and ethical decision making in our youth. The available lesson plans that are offered for Learning for Life Groups include PreK-12 grades, Champions for students with special needs, along with additional digital resources. Learning for Life uses these interactive lessons to help youth make informed decisions while becoming better students and citizens.

### CURRICULUM PROGRAM VISION:

To provide engaging and relevant PreK-12 solutions that positively impact academic performance, social & emotional maturity, character development, and career education for all students.

[www.learningforlife.org](http://www.learningforlife.org)



**Exploring** is a co-ed program for youth that are in the 6<sup>th</sup> grade through 20 years old. Exploring provides opportunities for real-world hands-on career experiences, while helping them “Discover their Future”. The program links youth with mentors and experts with partner businesses and agencies in their communities. Participating in an Exploring Club or Post ensures youth make informed decisions about careers they may or may not be interested in pursuing, while allowing businesses and organizations the opportunity to meet and cultivate future employees.

### EXPLORING MISSION:

Deliver character-building experiences and mentorship that allow youth to achieve their full potential in both life and work.

### EXPLORING VISION :

Shape the workforce of tomorrow by engaging and mentoring today’s youth in career and life enhancing opportunities.

[www.exploring.org](http://www.exploring.org)





## **National Learning for Life/Exploring National Professional Staff Direct Support**

**John Mosby**  
**Asst. Chief Scout Executive & EVP**  
**(BSA)**

**Shane Calendine**  
**Vice President Council Operations**  
**(BSA)**

**Tim Anderson**  
***National Director,***  
***Learning for Life/Exploring***  
***Older Youth Programs***

**Susan Fitzhugh**  
***Sr. Administrative Assistant***

**Vacant**  
***Project Coordinator***

(V) = Volunteer  
(E) = Employee/Professional



**National  
Director/President**  
Tim Anderson (E)

**LFL Executive Board  
Secretary**  
Steven Hardy (E)

**LFL Executive Board  
Treasurer**  
Lisa Fritschel (E)

## NATIONAL LEARNING FOR LIFE EXECUTIVE BOARD

**National Learning for Life Executive Board Chair  
(Board Member)**  
Bernard “Bernie” Lockard (V)

**National Learning for Life  
Immediate Past Executive Board Chair/Governance  
(Board Member)**  
Mark Wiesenhahn (V)

**(Board Member)  
National  
Exploring Program Chair**  
Craig Martin (V)

**(Board Member)  
National Learning for Life Curriculum  
Based Program Chair**  
Dr. Helen Stiff-Williams (V)

**(Board Member)  
National  
Exploring Program Commissioner**  
Richard “Dick” Davies (V)

**(Board Member)  
National Membership & Retention Chair**  
Vacant (V)

**(Board Member)  
National  
Fundraising & Development Chair**  
Vacant (V)

**(Board Member)  
National  
Partnerships & Relationships Chair**  
Vacant (V)

**(Board Member)  
National  
Marketing & Technology Chair**  
Jeff Schweiger

# National Learning for Life Executive Board Chair



**Bernie Lockard**

## Scouting...

- Eagle Scout (1972)
- Order of the Arrow Vigil Honor
- Cubmaster
- Pack Committee Chairman
- Assistant Scoutmaster
- Scoutmaster
- Unit Commissioner
- Wood Badge Course Director
- NYLT Course Director
- District Chairman
- President, Laurel Highlands Council's Board of Directors (2013 - 2014)
- 2019 World Jamboree Scoutmaster
- Chair, National Venturing Committee (2020 - 2022)
- 2023 & 2017 National Jamboree Staff
- National Eagle Scout Association Scholarship Committee (2013 - Present)

## BSA Recognition...

- Award of Merit – 1998
- Silver Beaver – 2001
- Distinguished Citizen – 2010
- Rockefeller Award – 2010
- Silver Antelope – 2014
- National Outstanding Eagle Scout Award - 2015
- National Venturing Leadership Award – 2022
- Silver Buffalo - 2024

## Personal...

- Married to Robyn L. Ashbridge, father of five and grandfather of seven
- President, The Lockard Company, Indiana, PA
- Graduate of Carnegie-Mellon University, Pittsburgh, PA, with B.S. in Administration and Management Science, Economics, Mathematics (Graduated With Honors)

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***Craig Martin***  
***National Exploring Program Chair***

[Bruin1967@aol.com](mailto:Bruin1967@aol.com)

# Safety Moment Ideas & Tips\*

\*Adapted from a 10 April 2018 Team Slice article. Team Slice is an organization founded by Chanel Collete Carter to help women from across the country learn how to achieve specific fitness goals via online nutrition coaching and training

# Safety Moment Ideas & Tips

- **Ideas for Safety Topics...**

- The possibilities of what to cover in your safety moment are unlimited. Your subject doesn't even need to be about an Exploring activity or an event or the participating organization's workplace. Driving, diet, fitness, home emergency preparedness—all are worthy subjects.
- If you're feeling overwhelmed, experiencing a safety topic block, or seeking inspiration from others, there are loads of resources online. For example, the National BSA offers excellent safety moment examples at <https://www.scouting.org/health-and-safety/safety-moments/>

- **Keep It Fresh & Fun...**

- Safety moments happen often. To make them effective, vary them in terms of topics, presentation format, and style. You can use videos, first-person narratives, demonstrations, or interactive role play, and be sure to throw in some humor when appropriate
- Keep your Explorers engaged to ensure your safety moment ideas make the maximum impact



# Safety Moment Ideas & Tips continued

- **Make Your Safety Moment Useful & Personal...**
  - Your Explorers & participating organization personnel are an excellent source for topic ideas. Seek suggestions and encourage them to share their own health and safety experiences, or share your own
  - Personal Explorer or Advisor stories have a particularly strong impact. They often show vulnerability, and vulnerability is linked improved post safety. They're also a great way to encourage communication and post team building. This is an important part of creating a strong post culture, because safety is a team effort
  - But certainly don't shy away from general safety moment ideas. For guidance, look to the weather or upcoming holidays. Winter brings icy surfaces: bring awareness to preventing slip and falls. Summertime is pool time, so address the hazard of drowning and encourage pool safety. If you're searching for a safety moment of the day, think through the particular risks the participating organization's workplace environment poses every day
  - What is most important when choosing a topic is that it be relevant to your Explorers and their needs, and useful

# Safety Moment Ideas & Tips continued

- **Anatomy of a Safety Moment...**
  - So you've homed in on your topic, and it's one that you feel will be very useful to your post. Now what? You've got about five minutes to communicate the message. A few key elements to consider for a successful presentation include the following:
    - Provide the "why": Begin by letting Explorers know why you chose this topic, why you felt it was relevant to them. If the topic was someone suggestion, say so. Let post know you're listening
    - Make it concise and narrowly focused: You have a couple minutes to present your topic; stay on point and don't try to cover too much
    - Make it conversational: These are not formal safety meetings nor are they a time for you to dictate behavior. Keep the tone friendly and conversational
    - Provide takeaways: Give your post ways to implement the topic you've presented. This makes your safety moment feel useful and applicable in the real world
    - Ask and encourage questions: This is an excellent opportunity for dialog, feedback, and creating community.



# National Exploring Program Commissioner

## Richard (Dick) Davies

Richard.davies.nyc@gmail.com  
(914) 327-7430



### Recent Scouting History

- Interim Scout Executive for two years Greater New York Councils ~ 2021 – 2022
- Stepped down as Council Commissioner to take role
- Formerly VP – Membership, VP – Scoutreach and Manhattan Borough President
- Eagle Scout from Wisconsin

### Exploring History

- Exploring Chair, National Commissioner Service Team ~ Nov 2022 – TBD
- National Exploring Program Commissioner, National LFL Executive Board ~ Nov 2022 -TBD
- Area and Northeast Regional Exploring Chair and Board Member ~ 2018 – 2021
- National Exploring Committee ~ 1976 – 1979
- National Explorer President ~ 1976-77; Youth Member of National Executive Board

### Professional Career

- Since 2016, angel investor and advisory board member for start-up companies
- Consultant to investment management industry
- Most of career on business side of investment management industry (business unit management, client and product development) with Alliance Bernstein and Russell investments
- Last ten years through 2016 working with largest 401k and other defined contribution plans around the world.



# EXPLORING™

DISCOVER YOUR FUTURE

## National Exploring Committee & National Resource Associate Advisors (SME's)

*Craig Martin*

*National Exploring Program Chair,  
Learning for Life Executive Board*

*Bruin1967@aol.com*

*719-331-6406*

*Richard (Dick) Davies*

*National Exploring Program Commissioner,  
Learning for Life Executive Board*

*Exploring Chair,  
National Commissioner Service Team*

*Richard.davies.nyc@gmail.com*

*914-327-7430*



A background image with a dark blue overlay. It shows a police officer in uniform on the left, gesturing with his hands while speaking to a group of four young people (three men and one woman) on the right. They are standing outdoors, possibly near a vehicle. The text 'National Exploring Program Committee' is centered over the image in a bright green color.

# National Exploring Program Committee



# New National Exploring Committee Charter for 2024-2025 (Page 1)

## NATIONAL EXPLORING COMMITTEE CHARTER FOR 2024

**Date:** April 5, 2024

**Exploring Mission:** Deliver character-building experiences and mentorship that allow youth to achieve their full potential in both life and work.

**Exploring Vision:** Shape the workforce of tomorrow by engaging and mentoring today's youth in career and life enhancing opportunities.

**LFL/EXP-Affiliate Relationship:** Exploring operates under the By Laws of the Learning for Life (LFL) Corporation in coordination with, and as an affiliate of Boy Scouts of America. It is one of the programs that local Boy Scouts of America councils are authorized to deliver, with local council executive board approval.

**Purpose of the Committee:** Provide volunteer Exploring leadership, support, and expertise to BSA Council Service Territories as well as their councils and enhance the Exploring Program's ability to provide experiences for young people to learn about different careers as well as to help young people mature and become responsible and caring adults. Increase the Exploring Program's visibility and viability within our Scouting and local community as an affiliate of the Boy Scouts of America that has the ability to retain our older Scouts and attract non-Scouting older youth and young adults in career exposure programs.

**Reports to:** National Learning for Life (LFL) Executive Board  
Mark Wiesenbahn, LFL Executive Board Chair

**Coordination With:** National Program Development Support Committee  
Pat Noack, Chair  
Andrea Watson, Staff Advisor

**Committee Chair:** Craig Martin

**Staff Advisor/President:** Tim Anderson, National Director of Learning for Life/Exploring (Key 4)

### National Exploring Committee Members includes the following:

- Exploring National Program Chair (Key 4)
- Exploring National Program Commissioner (Key 4)
- Exploring National Youth Officers' Advisor (Key 4)
- Exploring National Youth Lead--(NEOA President)
- Exploring National Awards & Recognition Lead
- Exploring National Health & Safety / YPT Lead
- Exploring National Marketing/Communications Lead
- Exploring National Materials & Literature Lead
- Exploring National Membership Growth/Retention Lead
- Exploring National Partnerships/Relationships Lead
- Exploring National Training Lead
- Exploring National Resource Advisor
  - Exploring National Resource Associate Advisor(s)
- National Special Needs Committee Liaison for Exploring

# New National Exploring Committee Charter for 2024-2025 (Page 2)

**Final Approval Authority of Committee:** National Learning for Life Executive Board  
(Delegation of Authority)

**Membership and Structure:** National Exploring Committee shall consist of only the positions designated above with National Exploring Resource Associate Advisors designated as members-at-large.

**Quorum and Voting:** National Exploring Committee only makes recommendations to be finalized and approved through the National Learning for Life / Exploring Executive Board.

Recommendations require a majority vote of the Committee members' casting votes with a quorum of three-quarters of the lead/advisor position members participating. Voting may be conducted in person or electronically. The staff advisor will ensure that the recommendation is within the committee's charter before submitting.

**Agenda & Minutes:** Minutes are created and approved only for the National Learning for Life / Exploring Executive Board Meetings.

**Exploring Committee Meeting\* Dates:** On the fourth Monday of each month via Zoom, 5:00 pm EST / 4:00 pm CST / 3:00 pm MST / 2:00 pm PDT. Special meetings and occasional in-person meetings may be called.

\*This does not include other meetings such as the National LFL / Exploring Executive Board or other related meetings.

# Nat'l Exploring Committee Members...

- National Exploring Program Chair **Craig Martin**
- National Exploring Program Commissioner **Richard (Dick) Davies**
- National Exploring Membership Growth / Retention Lead **Jeffrey (Jeff) Schweiger**
- National Exploring Awards & Recognition Lead **Richard (Rick) Belford**
- National Exploring Training Lead **Roger Engelbart**
- National Exploring Health & Safety / YPT Lead **Linda Hassler**
- National Exploring Marketing / Communications Lead (Website / Social Media) **TBD \***
- National Exploring Materials & Literature Lead **Timothy (Tim) Buckles**
- National Exploring Career Fields Development Lead **TBD \***
- National Exploring Youth Officer Advisor **TBD \***
- National Exploring Youth Chair **TBD**
- National Exploring Partnerships / Relationships Lead **TBD \***
- National Exploring Resource Advisor **Stuart Mahler**
- National Special Needs Committee Liaison for Exploring **Steven Kappel, MD**
- National Exploring Members-at-Large (National Exploring Resource Associate Advisors)
  - National Exploring Subject Matter Expert **John Brady**
  - National Exploring Subject Matter Expert **Don Deeker**
  - National Exploring Subject Matter Expert **Kenneth (Ken) Leedham**
  - National Exploring Subject Matter Expert **Joseph (Joe) Marinelli**
  - National Exploring Subject Matter Expert **Suzie Steiner**
  - National Exploring Subject Matter Expert **Rick TerBorch**

**\* Note: Welcome recommendations from National Exploring Live Hour Participants**

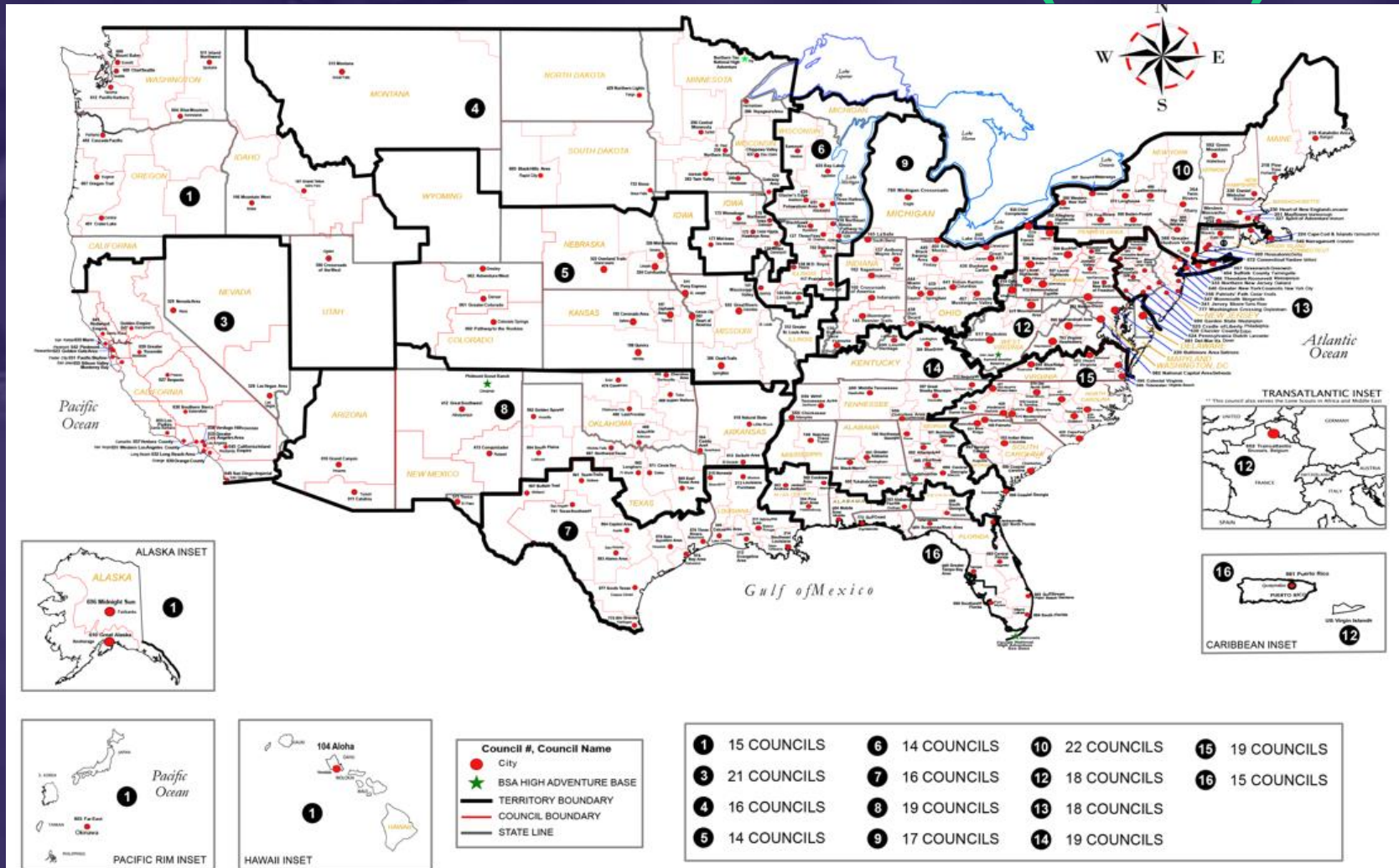
# National Exploring Subject Matter Experts & Exploring Resource Associate Advisors

In support to our fourteen Council Service Territories\* (CSTs), formerly National Service Territories (NSTs), our National Exploring Program is currently supporting each CST, along with their territory's councils, with a National Exploring Subject Matter Expert (SME), who serves as that territory's National Exploring Resource Associate Advisor (RAA). As a caveat, we do not presume this role is either formally or informally part of the CST organizational structure but rather a service being made available by the National Exploring Program to each CST and/or their councils. Additionally, we have an National Exploring RAA dedicated to supporting the California Highway Patrol (CHP) and the councils with CHP Law Enforcement Posts as well as the posts themselves

\* In April 2024, CST 2 & 11 were eliminated and their councils moved into adjacent CSTs



# Council Service Territories (CSTs)...



## COUNCIL SERVICE TERRITORIES

LAST REVISED: 4-8-2024



## Current National Exploring SMEs / RAAs Team...

- **CST 1 ~ Suzie Steiner (Mountain West Council), who is currently an Advisor for an Exploring STEM / Robotics Post, which also encompasses trades such as machining & welding and business careers, and has previously been an assistant district commissioner, assistant & roundtable commissioner and Cub Scout den leader. National Exploring Resource Associate Advisor (RAA) supporting the CST 1 and councils within the territory**
  - [suzie@openlabidaho.org](mailto:suzie@openlabidaho.org)
  - [\(\(208\) 869-2403](tel:2088692403)
- **CST 3~ Stuart Mahler (Golden Gate Area Council), who is currently an Assistant Council Commissioner and LFL Council Exploring Chair and Executive Board Member as well as a retired police officer, an advisor in the 1987 Law Enforcement Exploring National Academy, staff member on three National Exploring Law Enforcement Exploring Conferences and Law Enforcement Explorer in his youth. National Exploring Resource Advisor (RAA) supporting the CST 3 and councils within the territory**
  - [mdc.stuart@gmail.com](mailto:mdc.stuart@gmail.com)
  - [\(925\) 519-6957](tel:9255196957)
- **CST 4 & 5 ~ Roger Engelbart (Greater St Louis Area Council), who is currently the Assistant Council Commissioner for Training and the Engineering Chair for the Council Exploring Committee, as well as a retired Boeing Engineer involved in Nondestructive Evaluation. National Exploring Resource Associate Advisor (RAA) supporting the CST 4 & 5 and councils within those two territories**
  - [engelbart301@sbcglobal.net](mailto:engelbart301@sbcglobal.net)
  - [\(314\) 920-8968](tel:3149208968)

## Current National Exploring SMEs / ERAs Team...

- **CST 6 ~ Richard (Dick) Davies (Glacier's Edge Council) who is the National Exploring Commissioner, Exploring Chair for the National Commissioner Service Team & National Exploring Program Committee Vice-Chair, as well as VP - Development in Glacier's Edge Council (Madison, WI), Greater New York Councils Executive Board Member, former Interim Scout Executive for the Greater New York Councils (2021 & 2022), past Northeast Region Exploring Chair and Board Member, and, in his youth, National Explorer President (1976-77) & Youth Member of National Executive Board. National Exploring Resource Associate Advisor (RAA) supporting the CST 6 and councils within the territory**
  - [richard.davies.nyc@gmail.com](mailto:richard.davies.nyc@gmail.com)
  - [\(914\) 327-7430](tel:9143277430)
- **CST 7 ~ Don Decker (Bay Area Council) - Eagle Scout, Woodbadge staff member, retired BSA Professional Scouter, Business and Banking Explorer as a youth, and currently a full time Agriculture Specialist, US Customs and Border Protection Agency. National Exploring Resource Associate Advisor (RAA) supporting the CST 7 and councils within the territory**
  - [donedecker@gmail.com](mailto:donedecker@gmail.com)
  - [\(832\) 266-7145](tel:8322667145)
- **CST 8 ~ Craig Martin (Pathway to the Rockies Council), who is the National Exploring Program Committee Chair as well as a retired Senior Systems Engineer supporting Department of Defense satellite programs and a retired USAF Colonel with extensive experience building, testing, launching & operating US Air Force satellites and testing air-to-air & air-to-ground missile systems. National Exploring Resource Associate Advisor (RAA) supporting the CST 8 and councils within the territory**
  - [bruin1967@aol.com](mailto:bruin1967@aol.com)
  - [\(719\) 331-6406](tel:7193316406)

## Current National Exploring SMEs / ERAs Team...

- **CST 9 ~ Richard (Rick) Belford, Jr. (Western Massachusetts Council), who is currently the Vice President of Membership, Executive Board member, and Exploring Service Team member. Also a former Associate Advisor and Committee Member for two Posts and a former Scouting Professional/District Executive. Retired DOD/Federal employee and retired USAF Chief Master Sergeant. National Exploring Resource Associate Advisor (RAA) supporting the CST 9 and councils within the territory**
  - [rebwme234@gmail.com](mailto:rebwme234@gmail.com)
  - [\(860\) 402-4836](tel:(860)402-4836)
- **CST 10 ~ Joseph (Joe) Marinelli (Seneca Waterways Council), who is the Council Executive Committee's & Board's former Vice President of Exploring, past President of the Finger Lakes Council and Executive Director, Finger Lakes STEM Hub as well as a retired Regional Supervising Superintendent & BOCES (service agency) CEO for 25 school districts in upstate New York. National Exploring Resource Associate Advisor (RAA) ) supporting the CST 10 and councils within the territory**
  - [josephjmarinelli@aol.com](mailto:josephjmarinelli@aol.com)
  - [\(585\) 704-4659](tel:(585)704-4659)
- **CST 12 ~ John Brady (Del-Mar-Va Council) who is currently a member on the Council Executive Board, District Vice Chair and Sea Scout Ship 198 Committee Member as well as a former Attorney/Labor Relations Specialist for the State of Delaware & a former Scouting Professional District Executive. National Exploring Resource Associate Advisor (RAA) supporting the CST 12 & 14 and councils within those two territories**
  - [jfbradygroup@gmail.com](mailto:jfbradygroup@gmail.com)
  - [\(302\) 381-8728](tel:(302)381-8728)



## Current National Exploring SMEs / ERAs Team...

- **CST 13 ~ Linda Hassler (Monmouth Council)** who is currently a member of her Monmouth Council Board of Directors and Troop 140 Committee Member as well as an Assistant Professor at Rutgers' School of Nursing, former Northeast Region Area 5 Exploring Chair, former Exploring Post Advisor and a Tennis Explorer in her youth. **National Exploring Resource Associate Advisor (RAA) supporting the CST 13 and councils within the territory**
  - [Lindajhassler@gmail.com](mailto:Lindajhassler@gmail.com)
  - [\(732\) 687-7208](tel:7326877208)
- **CST 14 ~ John Brady**
- **CST 15 & 16 ~ Kenneth (Ken) Leedham (Gulf Stream Council)** who is currently a District Commissioners, Exploring service team member, associate post advisor, merit badge counselor and Wood Badge staff member as well as a full-time police officer and Law Enforcement Explorer in his youth. **National Exploring Resource Associate Advisor (RAA) supporting the CST 15 & 16 and councils within those two territories**
  - [treasurecoastscouting@gmail.com](mailto:treasurecoastscouting@gmail.com)
  - [\(772\) 370-2800](tel:7723702800)
- **CHP ~ Rick TerBorch (Los Padres Council)**, who is the former National Service Territory (NST) 3 Commissioner, Assistant Council Commissioner and Council Executive Board Member as well as a retired Chief of Police in Arroyo Grande, CA, past Los Padres Council President & Council Commissioner, past National Law Enforcement Exploring Committee Member, Exploring Advisor and over 35+ years in Law Enforcement Exploring. **National Exploring Resource Associate Advisor (RAA) supporting the California Highway Patrol (CHP) and the councils with CHP Law Enforcement Posts.**
  - [rterborch@earthlink.net](mailto:rterborch@earthlink.net)
  - [\(805\) 441-1721](tel:8054411721)

# Current National Exploring SMEs / RAAs Team...

Additionally, any of these National Exploring RAAs are available to any of the CSTs and their councils on the following Exploring Career Fields

- **Aviation** ~ Rick Belford & Roger Engelbart
- **Business** ~ Rick Belford (Contracting & Procurement)
- **Communications** ~ Rick Belford (Broadcasting & Public Relations) and John Brady (Broadcasting & News Reporter)
- **Engineering & Technology** ~ Roger Engelbart, Craig Martin and Suzie Steiner (Robotics)
- **Health Care** ~ Linda Hassler
- **Law & Government** ~ John Brady (Law Careers) and Craig Martin & Rick Belford (Military Careers)
- **Law Enforcement** ~ Ken Leedham, Stuart Mahler & Rick Terborch
- **Skilled Trades** ~ Joe Marinelli & Suzie Steiner
- **Social Services** ~ Joe Marinelli (Education), Linda Hassler (College Professor), Rick Belford & John Brady (Non-Profit / Not-For-Profit Management) and Suzie Steiner (STEM)
- **Other Career Fields** ~ National Exploring RAA, assisting your CST, will find the best individual to assist you for other Exploring Career Fields

# Topic(s) of the Month

- **Adult Leader Training/Youth Protection**

# Exploring Training





# Exploring Position-Specific Training Modules Update Status ...

The Exploring Leader Training Modules have also been formatted to be experienced through the learning center via computer or smart device.

- Login in to <https://my.scouting.org/> . If you need to create an account and do not know your member ID number, please contact your local BSA council office/service center
- Once you log in, locate the blue box on the right side of your screen labeled “Click here to access Exploring Training”
- After logging in, you may also click “Menu” in the top left corner and select “My Training”. Under Training Courses by Program, select “Exploring Adult Training”
- You may select between the three available Exploring learning plans (based on position). Anyone is welcome to complete the trainings

NOTE: In addition, the “Servicing Exploring Units Module for Commissioners” has been updated within the Learn Center.

We would like to sincerely thank the many Exploring professionals and volunteers that helped make this important update happen!



# Exploring Position-Specific Training



## EXPLORING POSITION TRAINED REQUIREMENTS

ADVISOR & ASSOCIATE ADVISOR		
BEFORE 1ST MEETING		
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
		TOTAL TIME: 1 HOUR 11 MIN
FIRST 30 DAYS		
SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__313	YOUTH OFFICER ELECTIONS FOR EXPLORING	7:36
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
		TOTAL TIME: 23 MIN
POSITION TRAINED		
SCO__317	CONDUCTING AN OFFICER SEMINAR FOR EXPLORING	5:55
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

POST/CLUB COMMITTEE CHAIR & COMMITTEE MEMBER		
BEFORE 1ST MEETING		
SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__303	BENEFITS OF EXPLORING	9:21
		TOTAL TIME: 53 MIN
FIRST 30 DAYS		
SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
		TOTAL TIME: 39 MIN
POSITION TRAINED		
SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

SERVICE TEAM MEMBER		
BEFORE 1ST MEETING		
SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__303	BENEFITS OF EXPLORING	9:21
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__318	SERVICE TEAM ORIENTATION FOR EXPLORING	10:48
		TOTAL TIME: 47 MIN
FIRST 30 DAYS		
SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
		TOTAL TIME: 44 MIN
POSITION TRAINED		
SCO__307	METHODS OF EXPLORING	9:06
SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
		TOTAL TIME: 34 MIN

\*In addition to the learning plans above, Youth Protection training is required for all Exploring registered volunteers.

# NOW UPDATED AND READY FOR VIEWING

# EXPLORING POSITION TRAINED REQUIREMENTS

## ADVISOR & ASSOCIATE ADVISOR

### BEFORE 1ST MEETING

SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
		TOTAL TIME: 1 HOUR 11 MIN

### FIRST 30 DAYS

SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__313	YOUTH OFFICER ELECTIONS FOR EXPLORING	7:36
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
		TOTAL TIME: 23 MIN

### POSITION TRAINED

SCO__317	CONDUCTING AN OFFICER SEMINAR FOR EXPLORING	5:55
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

## POST/CLUB COMMITTEE CHAIR & COMMITTEE MEMBER

### BEFORE 1ST MEETING

SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__303	BENEFITS OF EXPLORING	9:21
		TOTAL TIME: 53 MIN

### FIRST 30 DAYS

SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
		TOTAL TIME: 39 MIN

### POSITION TRAINED

SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

## SERVICE TEAM MEMBER

### BEFORE 1ST MEETING

SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__303	BENEFITS OF EXPLORING	9:21
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__318	SERVICE TEAM ORIENTATION FOR EXPLORING	10:48
		TOTAL TIME: 47 MIN

### FIRST 30 DAYS

SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
		TOTAL TIME: 44 MIN

### POSITION TRAINED

SCO__307	METHODS OF EXPLORING	9:06
SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
		TOTAL TIME: 34 MIN

\*In addition to the learning plans above, Youth Protection training is required for all Exploring registered volunteer



# EXPLORING RESOURCES

## UNIT RESOURCES

Activity Library  
Awards & Recognitions  
Budget Planning Worksheet  
Bylaws  
Council Locator  
Custom Merchandise  
Exploring Guidebook for Leaders  
Fiscal Policies and Procedures  
Insurance Information  
Journey to Excellence  
Logos & Marketing  
New Unit Playbook  
Online Renewal  
Online Renewal FAQs  
Open House Fliers  
Roster  
Safety First Guidelines  
Scholarships  
Service Hours Reporting  
Training & Safety  
Youth Protection

## COUNCIL RESOURCES

Annual Report 2016  
Awards & Recognitions  
Career Interest Survey Guidebook  
Commissioner Service to Exploring FAQs  
Committee Guide & Position Descriptions  
Cultivation Event Guide  
Custom Merchandise  
Exploring Clubs  
ExploringCast Podcast  
Exploring Explosion  
Exploring Express Guide  
Exploring Officers Association Guide  
Journey to Excellence  
Marketing And Membership  
Merchandise Licensees  
New Unit Playbook  
Training & Safety  
Unit Performance Guide  
Unit Performance Guide Tracking  
U.S. Dept. of Education Letter  
Workforce Development Funding Guide

## FORMS

Adult Application  
Background Check Exemption  
Budget Worksheet  
Immunization Exemption Request  
Incident Reporting Forms  
Medical Record  
Memo of Understanding  
Money Earning Permit  
New Post/Club Application  
Parent Consent  
Youth Application

A Scoutmaster in a tan uniform with a tie and patches is gesturing while talking to a group of four youth. The youth include two men and two women, all dressed in casual outdoor attire. They are standing in front of a white vehicle, possibly a patrol car, with a blurred background suggesting an outdoor setting.

# Youth Protection Training

<https://my.scouting.org/>

A background image with a blue tint showing a Scoutmaster in a tan uniform shirt and tie, gesturing while talking to a group of young people (Venturers) in a parking lot. The image is framed by a white border.

## Exploring Youth Training Update

<https://www.scouting.org/training/youth-protection/venturing/>



# EXPLORING™

DISCOVER YOUR FUTURE

## LEAD GENERATOR

### GET INVOLVED

Exploring provides exciting activities and one-on-one mentorship for youth looking to discover their future. To make sure we place you with the right program, fill out the form to the right and we'll make sure to get in touch!

Enter your information below for someone from our Exploring team to contact you.

GET INFO ►

Leads are being generated from Exploring.org and include anyone interested in joining, leading, sponsoring, or otherwise supporting Exploring in their area.

Scout Executives, Assistant Scout Executives and DFS's receive weekly lead reports.

Exploring Executives and staff advisors receive immediate notifications of each lead generated.

To make changes to any of these settings, email your request to [exploring@lflmail.org](mailto:exploring@lflmail.org).

### **WHEN YOU RECEIVE AN IMMEDIATE NOTIFICATION EMAIL:**

1. In the email, you will see a note to *"copy & paste the following URL into your browser to mark lead as contacted"*.
2. By following this directive, you are changing the status of your lead to "contacted". You will no longer receive email notifications for that particular lead. The lead will begin to show as "contacted" on your SE's weekly report.
3. Invite the person to attend an existing post/club meeting to get a feel for the program and connect them to appropriate Exploring advisors.

# [www.joinexploring.org](https://www.joinexploring.org)

Join Exploring | Boy Scouts of America

https://joinexploring.org

BOY SCOUTS OF AMERICA

# EXPLORING™

DISCOVER YOUR FUTURE

## FIND EXPLORING NEAR YOU

Enter ZIP Code

[Click here](#) for the BSA outside the U.S.

Exploring Post  
Age 14 -20

Exploring Club  
Grade 6-8

**FIND EXPLORING**

81°F Cloudy 6:19 PM 8/18/2021



# Barriers to Abuse Update

- As part of our ongoing commitment to abuse prevention, the Boy Scouts of America, to include Exploring, is updating the adult supervision requirements for overnight activities
- This update enhances the minimum “two deep leadership” requirements by additionally requiring every adult present on overnight activities to be a registered member of the Boy Scouts of America or Exploring
- These adults must submit an adult application and registration fee, undergo a criminal background check, a volunteer screening database check and must complete mandatory Youth Protection training.
- A limited exception for parents and legal guardians of Cub Scout youth attending overnight with their children is planned due to the family centric nature of Cub Scouting
- All Cub Scout Packs, Scouts BSA Troops, Venturing Crews, Sea Scouting Ships, Exploring Posts, council, and district overnight programs will be required to comply with this update by September 1, 2023. We encourage early adoption prior to the effective date
- This updated Barrier to Abuse will be referenced as part of the Guide to Safe Scouting, Exploring’s Safety First Guidelines, Youth Protection and Adult Leadership section, Scouting’s Barriers to Abuse. Youth Protection and Barriers to Abuse FAQ’s will be expanded to include additional FAQ’s as they are developed

# National Exploring Volunteer of the Month

The National Volunteer of the Month  
will be recognized on  
[www.exploring.org](http://www.exploring.org)  
and will receive a certificate and polo  
shirt from the National Exploring Team!

Nominees should be submitted using the link below

<http://bit.ly/ExpVolMonth>

# Example Nomination Write-Up

*George Denise completed his Exploring Fast Start training on 1/01/2011 and his most recent position is Service Team Chair for my district since February 2018. He has been involved with every aspect from FOS and volunteer recruitment to membership, product sales, program and unit service. George helped Exploring District achieved significant growth in our FOS campaign and 5% membership growth last year. We are at 61% of our FOS goal for the year, second highest percentage in our council. As we shelter-in-place, he secured a dynamic guest speaker for our Science Night and saved us \$650 in shipping cost in our Make A Mask Challenge. His efforts made it possible for us to donate thousands of pieces of protective medical gear to 7 medical facilities in 2 counties. He supported a 15 year old Scout in the Medical Explorer program whom has wanted to make a difference. What started as a local mask-making challenge turned into a multi-city effort through connections of Scouting friends in Dallas, TX and Orange County, CA to Santa Clara county .*

# STAY CONNECTED



**page | @lflexploring**  
**group | Exploring Success!**  
**group | National Explorer Alumni Association**



**learningforlifeusa**



**exploring.org | Stay Connected**

**[exploring@lflmail.org](mailto:exploring@lflmail.org)**





**EXPLORING™**  
DISCOVER YOUR FUTURE

**Questions?**

# 2024 NATIONAL EXPLORING LIVE HOURS

The National Exploring Live Hour is a monthly Zoom video conference that will help engage and equip Exploring volunteers and professionals to grow, support, and learn more about Exploring. Each month the National Exploring Live Hour will be led by our National Exploring Chair and the National Director of Exploring. The live hours will include sharing best practices and ideas that are happening within our councils, highlighting successful growth campaigns, and inspiring new ideas through various trainings.

This will also offer an opportunity for local councils to collaborate with territory and national counterparts to generate innovative solutions to real-life Exploring challenges.

## National Exploring Live Hour Schedule

***1:00 PM – 2:00 PM Central Standard Time, Monthly***

**Register for each of the National Exploring Live Hour ZOOM presentations at:**

**<https://reservations.scouting.org/profile/form/index.cfm?PKformID=0x144800abcd>**

# **After the Live Hour Discussions (Open Dialogue)**

**Exploring at Home (Discuss Best Practices)**

**Idea Sharing**

**Questions and Answers from the Field**

<https://drive.google.com/file/d/1Bo7U0iJ8Ti-bmylFtxGfG0Tlt3dB1xX4/view?usp=sharing>

# Good News from the Field!







***END OF AUGUST  
EXPLORING LIVE HOUR  
PRESENTATION SLIDES***

***All Other Slides Below are  
Informational***



# ***EXPLORING UPDATES REMINDERS***



***Tim Anderson***

***National Director  
Learning for Life & Exploring  
National Director Older Youth Programs***

## EXPLORING PARTICIPANT POLICY “EP” (18 THROUGH 20 YR OLD EXPLORERS)

Effective August 1, 2020, all applicants 18 through 20 years old must complete and submit an adult application, consent to a criminal background check, and successfully complete Youth Protection training.

However, an 18- through 20-year-old will still be considered an Adult Exploring Participant in the post and will not be considered an adult leader. **Therefore, an “EP” will not be allowed to fulfill adult leadership roles pertaining to Two-Adult Leadership and other requirements that require leadership to be at least 21 years of age.**

All Exploring Participants “EP” will continue to count as youth within your youth membership reports.

Visit the link below for an infographic as well as a Q & A to assist you in implementing this important new policy.

<http://filestore.scouting.org/filestore/se-packet/2020-08-10/Exploring-Participant-Policy-FINAL-2.pdf>



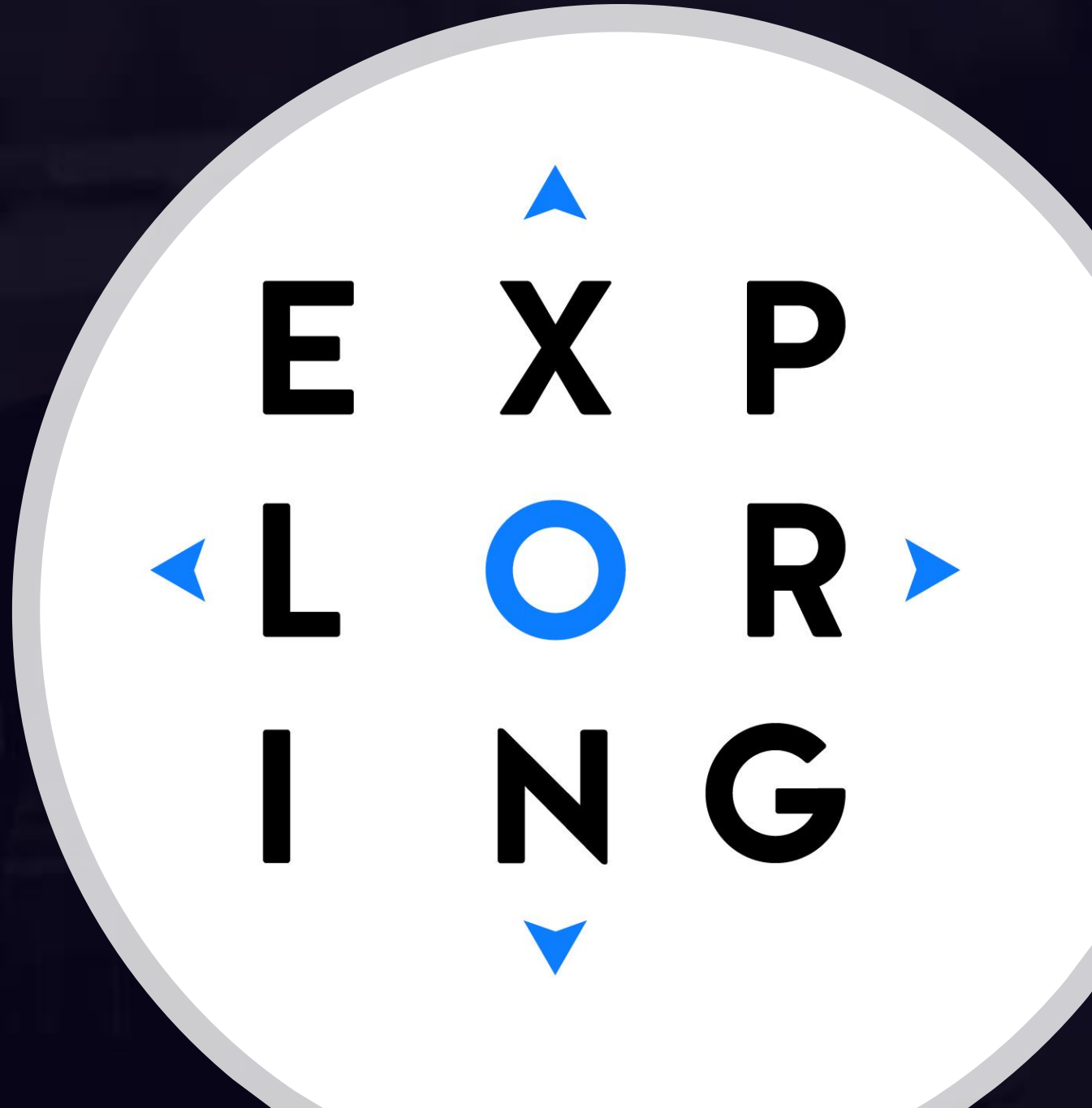
## EXPLORING REGISTRATION FEES

Effective **August 1, 2023**, Exploring fee updates:

- Exploring Youth **\$50.00**
- Exploring Adult Participants (18-20) **\$50.00**
- Exploring Adults **\$50.00**
- Exploring Post/Club Annual Renewal Fee **\$100.00**
- There is no additional “Joining Fee” for Exploring

The updated membership fees will take effect August 1, 2023, for new members in the 2023-2024 program year.

**The national membership fee helps cover the cost of essential services, including program resources, liability insurance for those participating in approved Scouting activities, criminal background checks, youth protection, and the development of intellectual property for national, council, and unit programs. As we move forward, we will continue to look at the membership fee structure and how we deliver the Scouting program for future generations.**





## NEWLY UPDATED EXPLORING APPLICATIONS

The newly updated Exploring applications are available now for download online at [www.exploring.org](http://www.exploring.org)

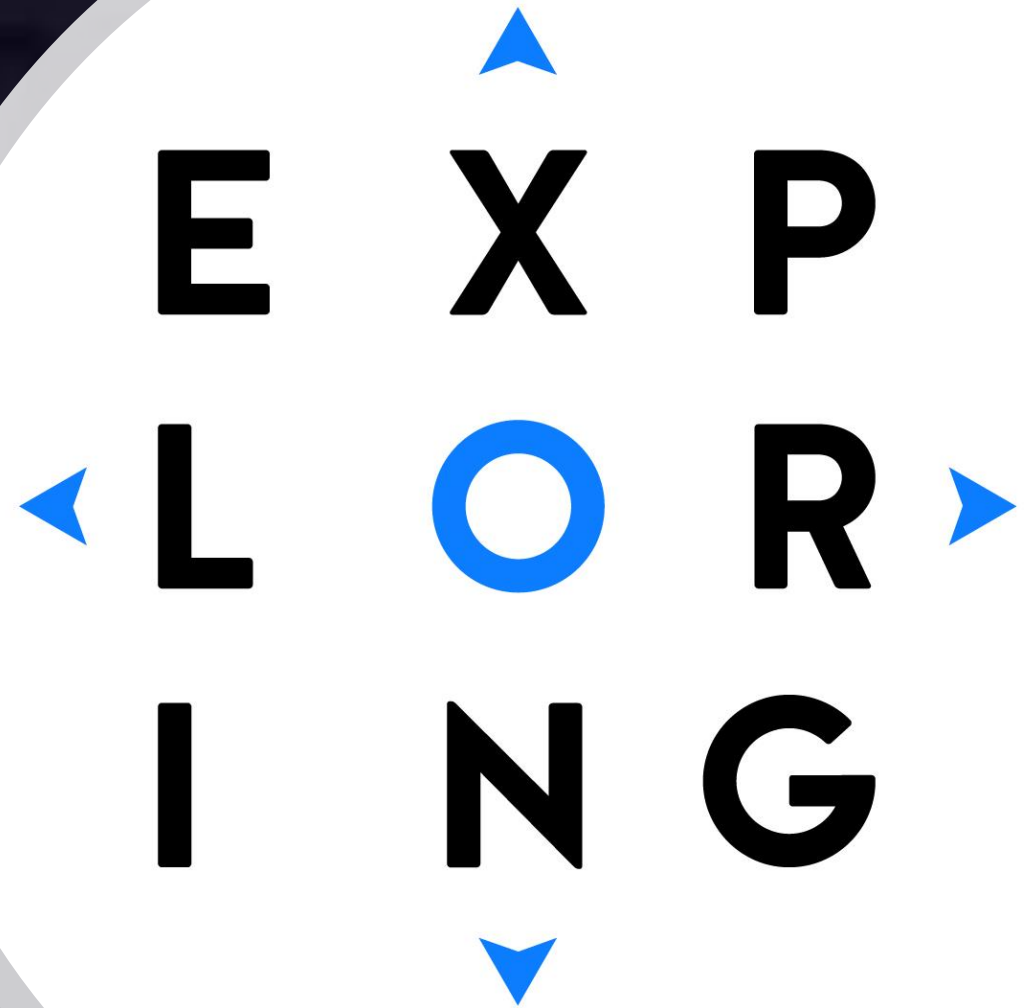
[New Post/Club Application \(SKU# 655197\)](#)

[Youth Application \(SKU# 634698\)](#)

[Adult Application \(SKU# 634699\)](#)

-Includes the new 18-20 Exploring Participant (EP) Code, which will become mandatory beginning August 1<sup>st</sup>, 2020.

*\*New applications are available at the National Distribution Center .*



# Newest Technology for Exploring

- BeAnExplorer “Equivalent”  
“joinexploring.org”  
“joinexploring.com”
- Scoutbook for Exploring
- Online Registration
- Online Renewal



# \*Exploring Leadership Experience

**\*Coming soon for Exploring youth**

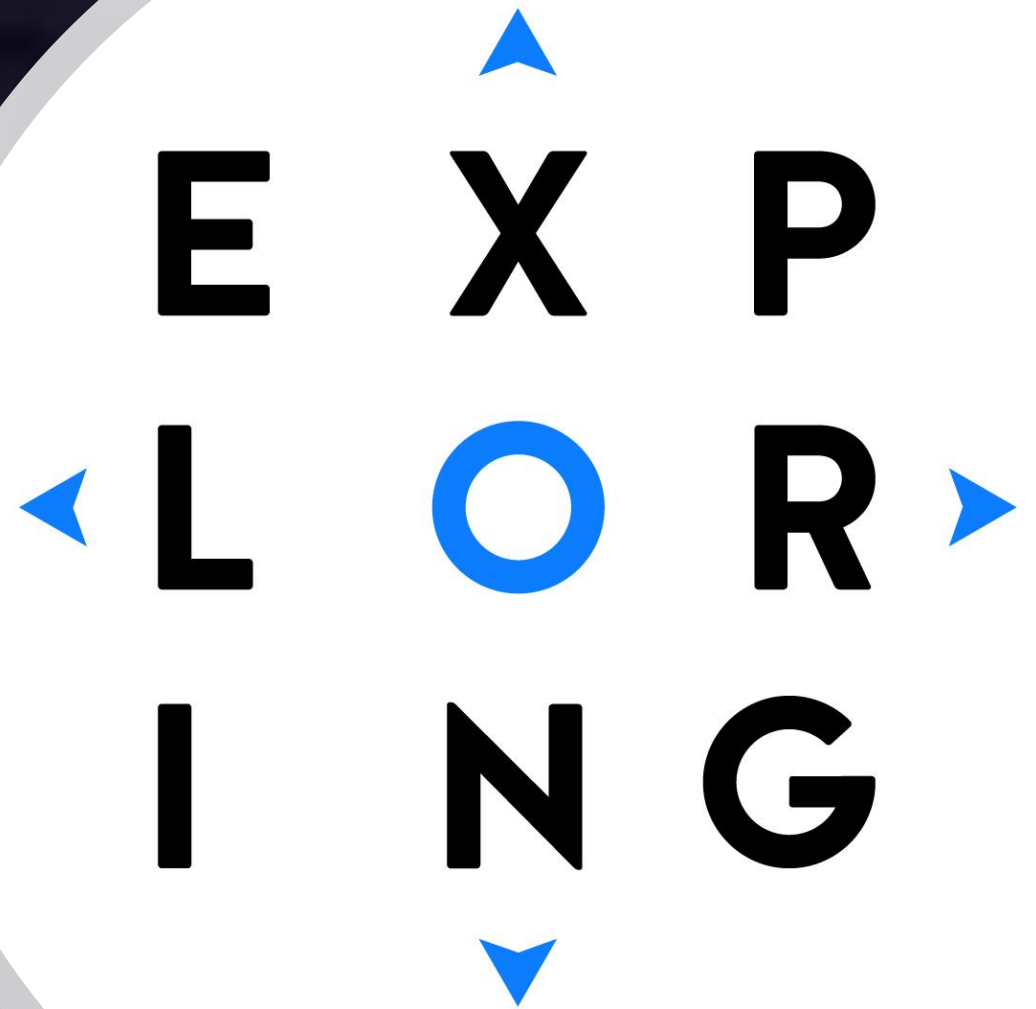
*Resume Builder that will help recognize Explorers*

*This online, mentor assisted, self-paced and guided experience will allow our Explorers to...*

- ☐ Have an opportunity to discover their inner leadership potential
- ☐ Gain practical leadership experience – participate in a capstone project
- ☐ Work with a mentor to gain professional leadership experience
- ☐ Be recognized with a Nationally Certified Leadership Experience Certificate that will help improve their resume and recognize their overall Exploring Experience.







**ONLINE  
REGISTRATION  
FOR EXPLORING**



**E X P  
L O R  
I N G**



# 2023 BSA NATIONAL ANNUAL MEMBERSHIP FEES INFOGRAPHIC

 <b>2023 BSA National Annual Membership Fees</b>	
<b>EFFECTIVE</b> <b>AUGUST</b> <b>1</b> <b>2023</b>	
<b>FOR ALL NEW MEMBERS</b>	
<b>\$80/YR</b>	Participants in kindergartens through age 20. 
<b>\$50/YR</b>	For all Exploring youth and adults. 
<b>\$60/YR</b>	All registered adult volunteers in unit and non-unit positions. (Volunteers with multiple registrations will continue to pay for only one position). 
<b>\$30/YR</b>	Scouters & participants in kindergartens through age 20. 
<b>\$25/YR</b>	This fee is for Merit Badge Counselors who are not already registered volunteers. (Additional fee for registration is \$10.00) 
<b>NEW-MEMBER JOINING FEE</b>	
<b>ONE-TIME</b> <b>\$25</b> <b>TO JOIN</b>	Since this fee is waived when you join during the year. (See paragraph) New members pay joining fee in addition to membership fee. 
No joining fee for adult volunteers, Exploring participants, participants previously registered in any BSA program, or those transferring from one program to another.	
<b>UNIT CHARTER FEE</b>	
<b>\$100/YR</b>	For all new and existing units.
<b>SCOUT LIFE MAGAZINE FEE</b>	
<b>\$15/YR</b>	 



# Invitation Manager

There is no BeAnExplorer...yet 😊

my.Scouting | Membership Manager

Post 0935 Coon Rapids Fire Department

EXPLORE

Post 0935

Membership Manager

Application

Invitation

Reports

Last updated at: 11/05/2019 02:05:07 PM

RELOAD

0

New Leads

Last 30 days

2

Opened Leads

Last 30 days

+ New Lead

Status Summary

0 New

VIEW

2 Opened

VIEW

0 Pending Reassignment

VIEW

1 Invitation Sent

VIEW

0 Closed

VIEW

0 Completed

VIEW

Active Leads by Source

Requests submitted through BeAScout

Manually entered: Joining Night

Manually entered: Individual Referral

Manually entered: Other Source

Invitation QR - Post 0935

Download QR Code

Invitation Link - Post 0935

https://myqa.scouting.org/VES/OnlineReg/

Copy URL

Leads

VIEW COLOR MATRIX

Search

Send Application

Draft Email

	Name	Source	Invitation Status
<input type="checkbox"/>	Tom Jones	Individual Lead	<div>0</div> Opened
<input type="checkbox"/>	Terry Bradshaw	Individual Lead	<div>0</div> Opened

# Create Account & Complete Application



## WELCOME

You will be guided through the my.Scouting account creation process. You will receive a notification when you have completed creating your account.

### YOUR INFORMATION

Full legal first name and last name required\*  
If you are creating an account to register your child in Scouting, enter the parent or guardian information below\*

\* First Name:  ✓

\* Last Name:  ✓

\* Date of Birth:  ✓

### CREATE YOUR ACCOUNT

\* Email Address:  ✓

\* Confirm Email:  ✓

\* Phone Number:  ext:  ✓

\* Country:  ✓

\* Address Line 1:  ✓

Address Line 2:

## WELCOME TO EXPLORING

Select your application type below to apply for membership in or to volunteer for Exploring. You will be notified when your application has been processed by the unit or council.

Are you registering yourself or your child?:



Exploring  
Youth

Start



Exploring  
Volunteers

Start



### Tell us about yourself

Full legal name required\*

\* First Name:  ✓

Middle Name:

\* Last Name:  ✓

Suffix:  ✓

Mother's Maiden Name:

\* Date of Birth:  ✓

\* Gender: ☐ Female ☒ Male

\* Ethnic Background:  ✓

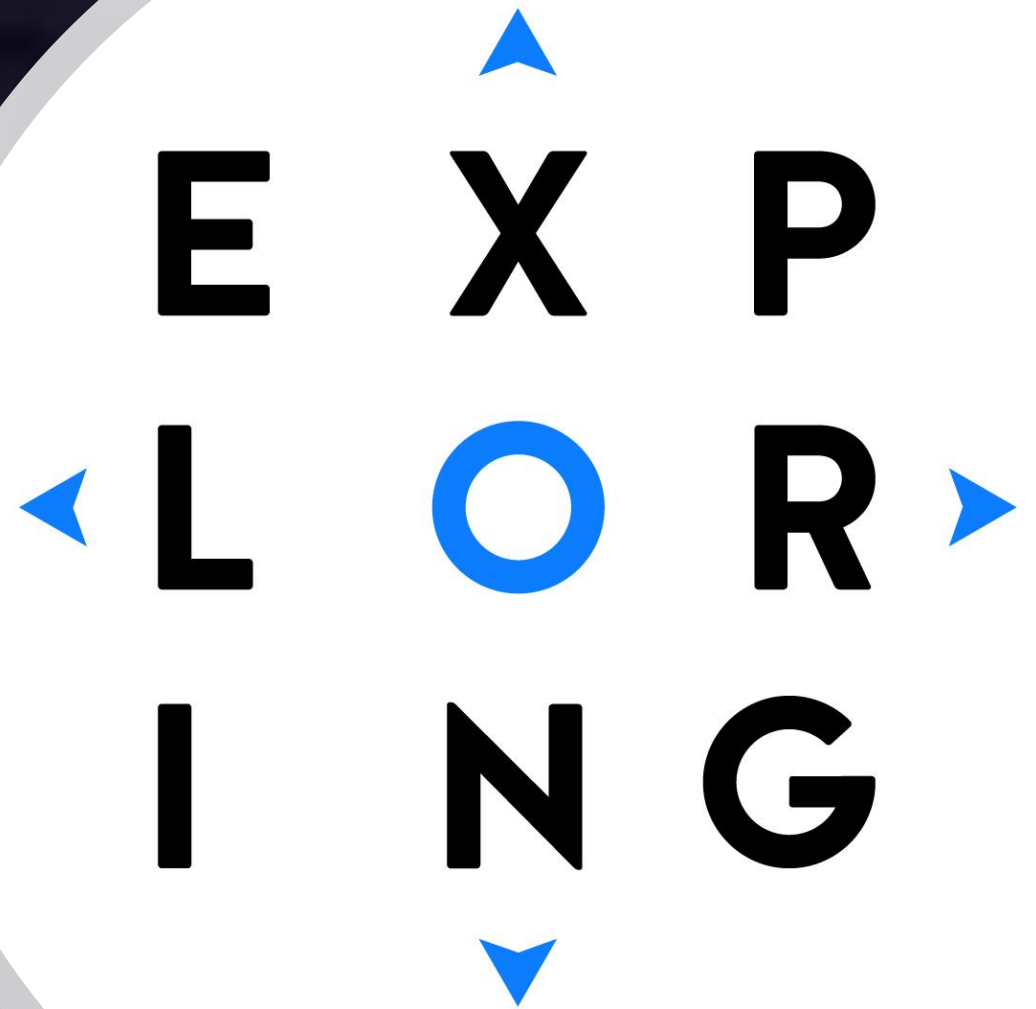
\* Social Security #:  ✓

### Current Residency

\* Country:  ✓

\* Address Line 1:  ✓

**ONLINE  
RENEWAL/  
“RECHARTERING”  
FOR EXPLORING**



**E X P  
L O R  
I N G**



# UNIT “RENEWAL”

Aug 2023 – Feb 2024  
Recharterers



# ***New Online Rechartering/Renewal System***

<https://advancements.scouting.org/login>

<https://www.scouting.org/commissioners/internet-rechartering/>

## Information included is:

- Training Video
  - FAQ's
  - User Guides
- Internet Recharter Guidelines
- Summary of Enhancements
  - Recharter Demo Tool

***Manager of Shared Services  
Member Data Outsourcing Solutions***





## BSA New Renewal System Overview

## Registrar Tools and Online Registration – Scheduled Updates

- Unit Renewal (new method)– Mid February
- Auto Renewal Membership – Mid-February
- Change in Adult Workflow / CBC requirement - Early March
- Final Auto Renewal Implementation – Early March
- New Fee Structure – April 1<sup>st</sup>
- Council Service Territory Changes – April 1<sup>st</sup>
- New Cub Scout Program integrated into Scoutbook+ - June 1<sup>st</sup>



# Criminal Background Check Workflow Change

*... during this process, you are not eligible to meet with youth ...*

- **March 2024 Implementation**
  - There will be a 3-5 day delay (or more) in acceptance as an Adult Leader
- **Major Impact**
  - Rechartering Units
  - Camp Leaders
  - New Units

## **Auto Renewal Membership / Units**

- **For all Youth and Adult members in the BSA**
- **All Membership Terms are for 12 months**
- **New Membership Renewal will only have a one-month lapse**
- **New Unit Renewal will only have a one-month lapse**
- **Parent/Guardian e-mails are needed**
- **Parents can Opt-Out and Units can Opt-out the member too**
- **A one-time data sync will be done in March to align all Multiple and Functional Registrations to the Primary (paid) expiry date**

## Unit Recharter **BEFORE** March 1, 2024 >> NO CHANGES <<

Login at <https://advancements.scouting.org/>

Unit Leader, Unit committee chair,  
chartered organization representative, or designee

Click on re-charter located on the lower right menu.

Enter 12-month term

Edit Roster

Invite New  
Members

Update Adult  
Leader Positions

Remove  
Members

Validate Information

Pay and Submit

## Unit Renewal **AFTER** March 1, 2024 >> Auto-Renewal Process <<

Youth and adult leader membership fees **will be** separated from the unit charter.

### Auto-Renewal

Individual membership  
renewal and fees are  
paid automatically by  
the individual

### Manual Renewal

Individual membership  
renewal and fees are  
paid to the unit or local  
council office.

### Unit Paid Renewals

Individual membership  
renewal and fees are  
paid by the unit

Login at My.Scouting.org and go to Organization Manager  
(Unit Leader, committee chair, chartered organization representative,  
or designee have access)

Click on "Unit Renewal "on the menu.

Validate Information

Make changes to Leadership if needed in Position  
Manager – Have leaders take YPT if needed


E-Sign the Page

Pay and Submit

# Auto Renewal Membership – Unit Renewals

my.Scouting | Organization Manager

Troop 0301 John R. Bentley Youth Fund INC B



Troop 0301

Organization Manager

Settings

Unit Renewal

Unit Pin

Unit Dashboard

Roster

Transfer in

Position Manager

Reports

1 Unit Validation

2 Payment

3 Confirmation

Unit Leadership

Chartered Organization Rep.  
Randy

Scoutmaster  
Jeffrey

Executive Officer  
Randy

New Member Coordinator  
Amanda

Committee Chair  
Mary

Committee Member  
Charles

Assistant Scoutmaster  
Bryan

Edit Positions

Chartered Organizaton

Organization Name  
John R. Bentley Youth Fund  
INC

Executive Officer  
Randy

Unit Term  
Apr 1, 2023 - Mar 31, 2024

Unit Address  
1214 Trogdon St North  
Wilkesboro, NC 28659

Youth Membership

6  
Youth Members

1  
Multiple Members

Validation

Charter validation results: 1 Error

Error: Leaders do not have current Youth Protection Training

Members Effected:

Bryan

Randy

Charles

Aman

Unit Renewal and Leadership Approval

I, , approve the rechartering of the above-named unit and leadership for the year.

64



# Auto Renewal Membership – Unit Renewals

my.Scouting | Organization Manager

Wel

Troop 0301 John R. Bentley Youth Fund INC **B**



Troop 0301

Organization Manager

Settings

Unit Renewal

Unit Pin

Unit Dashboard

Roster

Transfer in

Position Manager

Reports



Unit Validation



Payment



Confirmation

## Unit Renewal Fees

<b>Recharter Fee:</b>	\$100.00
<b>Subtotal:</b>	\$100.00
<b>Admin Fee (Credit Card - 3%):</b>	\$3.00
<hr/>	
<b>Total:</b>	\$103.00

## Billing Information

Credit Card

Bank Account

### CARD INFORMATION

\* First Name:

Mary

\* Last Name:

Person

\* Card Number:

0000 0000 0000 0013


\* Expiration Date:

12/27

# Auto Renewal Membership – Unit Renewals

my.Scouting | Organization Manager

Troop 0301 John R. Bentley Youth Fund INC B



Troop 0301

Organization Manager

Settings

**Unit Renewal**

Unit Pin

Unit Dashboard

Roster

Transfer in


Position Manager

Reports

1 Unit Validation

2 Payment


3 Confirmation



Your payment is being processed.

Please check back later for the status of your renewal order.

i Renewal Order Status

**Status:** Submitted  
**Is paid:** Yes  
**Created By:** Mary 

66

# Auto-Renewal Membership

**For all youth and adult members of the BSA**

*Note: All registrations are for 12 months. For example, if your current registration expires on 12/31/2023, your renewed membership will start on 1/1/2024 and run through the entire calendar year until 12/31/2024. Membership renewal can be completed by either the individual, the family or the unit.*

## Auto Renewal Membership

### Family/Self Pay

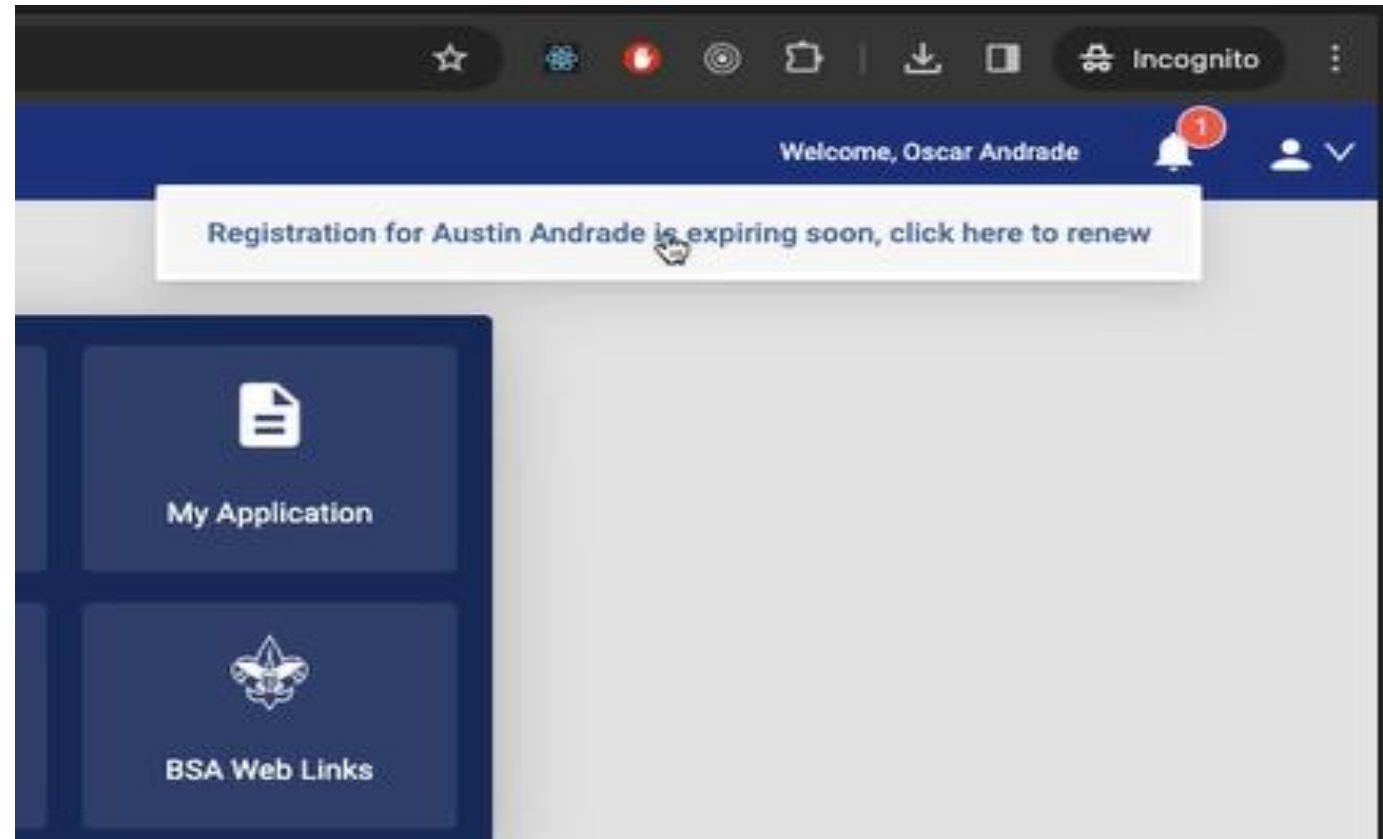
- An email notification and a renewal link will be sent 60 days before membership expires.
- The link provided in the email will direct individuals to a renewal form on My.Scouting
- If registered in multiple positions, select the primary position. Renewing the primary position will automatically renew multiple positions.
- The individual pays with a credit card and submits the renewal.
- The unit will approve the membership renewal.

## Auto Renewal Membership

### Unit Pay

- In Organization Manager, the unit selects the Unit Pay option.
- Unit Key 3s are notified each month about which members are due to renew that month.
- Using the Roster tab, the unit selects which members they are renewing.
- The unit can choose not to renew a member (opt-out). The unit can also change the Scout's Life subscription settings for each person.
- The unit pays with a credit card or establishes a securely stored electronic fund transfer payment (ACH) and submits the renewal.


# Auto Renewal Membership – Family / Self Pay





# Auto Renewal Membership – Family / Self Pay

The screenshot shows a web browser window with the URL `ols/my-applications`. The page header is **my.Scouting | My Applications** with a welcome message "Welcome, Oscar Andrade" and a notification bell icon with a red "1". The navigation menu includes **MEMBERSHIPS**, **TRANSFER / MULTIPLE APPLICATIONS**, **MY APPLICATIONS**, and **MY RENEWALS** (which is highlighted with a red box). Below the menu, the **MY RENEWALS** section contains a table with the following data:

Personal Information	Expiration Date	Application Status
 Austin Andrade Youth Member Pack 0008	31 December 2023	Registration is soon to expire

A **Start Renewal** button is located at the bottom right of the table. At the bottom of the page, there are social media links for Facebook, Twitter, Instagram, Pinterest, and YouTube, along with links for **Contact** and **Terms & Conditions**.

# Auto Renewal Membership – Family / Self Pay

1

Member Information

2

Payment/Checkout

Current Memberships

The following positions will be renewed, remove positions you do not want to renew:

Pack 0008 F

Youth Member

Current Expire Date: 12/31/2023

Future Expire Date: 12/31/2024

☒ Select as Primary Position ☐ Remove Position

Go To Preview

Copyright Boy Scouts of America 2024

# Auto Renewal Membership – Family / Self Pay

1

2

## Terms and Conditions


**Welcome to the BSA!**

The BSA makes Scouting available to our nation's youth by chartering community organizations to operate Cub Scout packs, Scouts BSA troops, Venturing crews, and Sea Scout ships. The chartered organization provides an adequate and safe meeting place as well as capable adult leadership, and requires adherence to the principles and policies of the BSA. The BSA local and national council provide training, program, outdoor facilities, literature, professional guidance, and liability insurance protection.

**Parent/Legal Guardian Role in Scouting**

Scouting uses a fun program to promote character development, citizenship training, leadership, and mental and physical fitness. You can help by encouraging attendance, assisting with your child's advancement, attending meetings for parents, and assisting the unit when called upon to help. The unit cannot provide a quality program without your help.

By signing here you agree and accept the Terms and Conditions of the Boy Scouts of America.

 Sam Smith

Back

Go to Checkout Summary

# Auto Renewal Membership – Family / Self Pay


✓

Member Information


2

Payment/Checkout


Summary

 BSA Non-Unit Adult Reg  
Jennifer Erwin  
Valid until November 2024.


\$60.00

 Council Fee  
Jennifer Erwin  
Valid until November 2024.

\$10.00

 Administrative Fee

\$2.55

 Scout Life Domestic Rates ⓘ  
Jennifer Erwin  
Valid until November 2024.

\$15.00

TOTAL AMOUNT DUE

\$87.55

Payment Details

CARD INFORMATION

\* Cardholder Name :

Cardholder Name



# Auto Renewal Membership – Family / Self Pay

\* Expiration Date:

12/25

\* CVV:

1234

①

Annual Membership Registration: I understand the BSA is an annual registration and has tokenized my credit card for renewal in one year. This membership application will automatically renew in 12-months for an additional term unless you notify the BSA via the opt-out option located in the My Application tool in My.Scouting.org. You will be reminded of your renewal beginning 60 days prior to the expiration of your current membership and given an opportunity to opt-out of your renewal at that time too.

BILLING ADDRESS

Same as guardian address ☒

\* Country:

USA

\* Address Line 1:

1325 W Walnut Hill Ln.

Address Line 2:

\* City:

Tioga

\* State/Region:

TEXAS

\* ZIP Code:

76271

Place Order

# Auto Renewal Membership – Unit Pay



Troop 0001

Organization Manager

Settings

Unit Pin

Unit Dashboard

Roster

Transfer in

Position Manager

Reports

## Adult Applications

☒ Allow Adult Applications

## Auto Approve Renewals

\* This option was set by the council. It may not be changed for this unit.

☐ Allow auto approve renewals

## Renewal Payment

☒ Unit will pay for renewal applications

## Email Settings

### Fee Emails

☐ Include Fees/Fee Explanations

### Online Registration Emails


☐ Welcome Emails

SAVE

# Auto Renewal Membership – Unit Pay

my.Scouting | Organization Manager

Troop 0301 John R. Bentley Youth Fund INC B



Troop 0301

Organization Manager

- Settings
- Unit Renewal
- Unit Pin
- Unit Dashboard
- Roster**
- Transfer in
- Position Manager
- Reports

Roster

Search

Transfer

**Renew**

Compose

Print

Edit Profile

Export Roster

Filter

	Name	Member ID	Role	Gender	Renewal Status	Opt Out	Expiration Date
<input checked="" type="checkbox"/>	Mary Kim	14000075	Committee Chair	F	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Logan H	13	Youth Member	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Marqus Farmer	14	Youth Member	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Jeffrey Foster	11	Scoutmaster <span>+Trained</span>	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Bryan S	12	Assistant Scoutmaster	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Randy C	89	Chartered Organization Rep. Executive Officer	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Seth Bry	13	Youth Member	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Charles	12	Committee Member <span>+Trained</span>	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Seth Wil	12	Youth Member	M	Initiated	<input type="radio"/>	03/31/2024
<input checked="" type="checkbox"/>	Amanda	13	New Member Coordinator	F	Initiated	<input type="radio"/>	03/31/2024

<

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2

>

# Auto Renewal Membership – Unit Pay



Troop 0301

Organization Manager

Settings

Unit Renewal

Unit Pin

Unit Dashboard

Roster

Transfer in

Position Manager

Reports

☒ Seth W. Youth Member M Initiated 03/31/2024

☒ Amanda New Member Coordinator F Initiated 03/31/2024

< 1 2 >

## Unit Orders

Name	Status	Type	Paid	Approved
Mary	Initiated	Traditional Adult	No	
Marq	Initiated	Traditional Youth	No	
Logan	Initiated	Traditional Youth	No	
Jeffre	Initiated	Traditional Adult	No	
Seth	Initiated	Traditional Youth	No	
Bryan	Initiated	Traditional Adult	No	
Seth	Initiated	Traditional Youth	No	
Aman	Initiated	Traditional Adult	No	
Charle	Initiated	Traditional Adult	No	
Randy	Initiated	Traditional Adult	No	

## Unit Orders By Batch

Created By	Created On	Number of Orders	Paid	
+ Mary Barfield	02/05/2024, 11:06:25 am	10	No	<a href="#">GO TO PAYMENT</a>



# Auto Renewal Membership – Missing Parent Guardian Relationship



BOY SCOUTS OF AMERICA®

## Missing Parent Guardian Relationships

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Council Abraham Lincoln Council 144  
Organization Name Abraham Lincoln Council 144  
Report Generated By Michael Creagh  
Date Report Generated 12/04/2023

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Export to PDF


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Records: 71

NST	Council	District	Organization	Member ID	First Name	Last Name	Address Line 1	Address Line 2	City	State Zip	Council Paid Flag
⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️			⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️	⚙️ ⚙️ ⚙️ ⚙️
Service Territory 06	Abraham Lincoln Council 144	Log Cabin/Railsplitter Dist 04	Troop 0062 (B)	1 [REDACTED]	Ryan	[REDACTED]	1325 W Walnut Hill Ln.		Carlinville	IL, 62626-1816	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0113 (F)	1 [REDACTED]	Alexander	[REDACTED]	1325 W Walnut Hill Ln.		Woodson	IL, 62695-0113	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0113 (F)	1 [REDACTED]	Ryder	[REDACTED]	1325 W Walnut Hill Ln.		Jacksonville	IL, 62650-2808	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Troop 0321 (B)	1 [REDACTED]	Gabriel	[REDACTED]	1325 W Walnut Hill Ln.		Springfield	IL, 62712-4210	No
Service Territory 06	Abraham Lincoln Council 144	Log Cabin/Railsplitter Dist 04	Troop 0074 (B)	1 [REDACTED]	Wade	[REDACTED]	1325 W Walnut Hill Ln. 611 N Wyandotte		Morrisonville	IL, 62546-6032	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Troop 0058 (B)	1 [REDACTED]	Brycen	[REDACTED]	1325 W Walnut Hill Ln.		Rochester	IL, 62563-9526	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Troop 0058 (B)	1 [REDACTED]	David	[REDACTED]	1325 W Walnut Hill Ln.		Springfield	IL, 62712-6541	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Troop 0013 (B)	1 [REDACTED]	Oliver	[REDACTED]	1325 W Walnut Hill Ln.		Springfield	IL, 62704-4519	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Troop 0013 (B)	1 [REDACTED]	Dalton	[REDACTED]	1325 W Walnut Hill Ln.		Springfield	IL, 62704-5012	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Troop 1300 (G)	1 [REDACTED]	Pauline	[REDACTED]	1325 W Walnut Hill Ln.		Springfield	IL, 62704-1806	
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Troop 1300 (G)	1 [REDACTED]	Elizabeth	[REDACTED]	1325 W Walnut Hill Ln.		Springfield	IL, 62704-6549	
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Pack 0013 (F)	137436612	Gunnar	O'Connell	1325 W Walnut Hill Ln.		Springfield	IL, 62704-1806	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Pack 0330 (F)	137157052	James	Giacomini	1325 W Walnut Hill Ln.		Williamsville	IL, 62693-9175	No
Service Territory 06	Abraham Lincoln Council 144	Lincoln Home District 01	Pack 0330 (F)	137157055	Channing	Walton	1325 W Walnut Hill Ln.		Springfield	IL, 62707-8535	No

# Auto Renewal Membership – Missing Email Address Report



BOY SCOUTS OF AMERICA®

Missing Email Address Report

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Council Abraham Lincoln Council 144

Organization Name Abraham Lincoln Council 144

Report Generated By Michael Creagh

Date Report Generated 12/04/2023

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Records: 179


Territory	Council	District	Unit or Organization	Member ID	Position	First Name	Last Name	Address Line 01	Address Line 02	City	State	Zip	Council Paid Flag
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05		137088193	Council Camp Staff (Youth)	Dalya		35 Location Rd		Belgrade	ME	04917	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05		137088193	Day Camp Staff (Youth)	Carmen		31 Location Rd		Belgrade	ME	04917	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0108 (F)	137088193	Youth Member	Caden		1325 W Walnut Hill Ln.		Jacksonville	IL	62650-3601	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0108 (F)	137088193	Youth Member	Tristan		1325 W Walnut Hill Ln.		Jacksonville	IL	62650-1025	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0108 (F)	137088193	Youth Member	Paxton		1325 W Walnut Hill Ln.		Jacksonville	IL	62650-1030	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0108 (F)	137088193	Youth Member	Joshua		1325 W Walnut Hill Ln.		Jacksonville	IL	62650-6333	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0113 (F)	137088193	Youth Member	Alexander		1325 W Walnut Hill Ln.		Woodson	IL	62695-0113	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0113 (F)	137088193	Youth Member	Brodix		1325 W Walnut Hill Ln.		Jacksonville	IL	62650-2807	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0113 (F)	137088193	Youth Member	Ryder		1325 W Walnut Hill Ln.		Jacksonville	IL	62650-2808	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05	Pack 0125 (F)	137088193	Youth Member	Aiden	Coyle	1325 W Walnut Hill Ln.		Ashland	IL	62612-7666	No
Service Territory 06	Abraham Lincoln Council 144	Honest Abe District 05						1325 W Walnut Hill Ln.					

61°F Sunny

Search

2:02 PM 12/4/2023

# Auto Renewal Membership – Member without Unit Report



BOY SCOUTS OF AMERICA®

Member Without Unit Report

This information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Circle Ten Council 571

District

Organization Name Circle Ten Council 571

Report Generated By Samuel Thompson

Date Report Generated 12/04/2023

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Page 1 of 1

GO

Records: 6

Member ID	Position	First Name	Last Name	Email	Phone	Address	Registration Effective DT	Registration Expiry DT	Charter Expiry DT	Community Organization	Unit	District	Council
140322643	Youth Member	Apollo	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Caddo Mills Historical Society	Pack 0410	Eastern Lakes 44	Circle Ten Council 571
140322642	Committee Member	Henry	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Caddo Mills Historical Society	Pack 0410	Eastern Lakes 44	Circle Ten Council 571
140322644	Unit Participant	Kevin	Smith				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Price Family Orthodontics	Troop 0603	Iron Horse 58	Circle Ten Council 571
140322645	Committee Member	Isaac	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Circle Ten Council	Crew 0216	Iron Horse 58	Circle Ten Council 571
140322646	Venturing Participant	Echo	Smith				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Church of the Apostles	Ship 0046	Western Horizon 33	Circle Ten Council 571
140322647	Youth Member	Marcus	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Church of the Apostles	Ship 0046	Western Horizon 33	Circle Ten Council 571

# Auto Renewal Membership – Members Due to Renew Report



BOY SCOUTS OF AMERICA®

Members Due to Renew Report

Council Crossroads of the West 590  
Organization Name Crossroads of the West 590  
Report Generated By Michael Creagh  
Date Report Generated 01/29/2024

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Records: 8438

Territory	Council	District	Organization	Member ID	Expiry Date	First Name	Last Name	Position	Address	City	State	Zip	Email
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	JIM BRIDGER DISTRICT 03	12	12/31/2023	Amelia		Lone Boy Scout Counselor	1325 W Walnut Hill Ln.	Woodruff	UT	84086-0131	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	JIM BRIDGER DISTRICT 03	12	12/31/2023	Thomas		Lone Boy Scout Counselor	1325 W Walnut Hill Ln.	Evanston	WY	82930-5183	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	JIM BRIDGER DISTRICT 03	14	12/31/2023	Jamie		Lone Boy Scout Counselor	1325 W Walnut Hill Ln.	Pinedale	WY	82941-7705	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Sarena		Den Leader	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-6670	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Sawyer	Amirez	Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-6670	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Karson		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-6663	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Geneva		Den Leader	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-4634	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Kelli	Lucas	Executive Officer	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-7449	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Alexandra		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-3440	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Elijah		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-3440	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Lee		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-4353	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	12	12/31/2023	Robert		Chartered Organization Rep.	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-4578	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	12	12/31/2023	Kena		Cubmaster	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-9701	qa@scouting.org

# Auto Renewal Membership – Members Opt-Out Report



BOY SCOUTS OF AMERICA®

Member Opt-Out Report

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Council Circle Ten Council 571  
Organization Name Circle Ten Council 571  
Report Generated By [Redacted]  
Date Report Generated 02/10/2024

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Territory ⚙ ⚙ ⚙ ⚙	Council ⚙ ⚙ ⚙ ⚙	District ⚙ ⚙ ⚙ ⚙	Organization ⚙ ⚙ ⚙ ⚙	Member ID ⚙ ⚙ ⚙ ⚙	Expiry Date ⚙ ⚙ ⚙ ⚙	First Name	Last Name	Street
Service Territory 08	Circle Ten Council 571	Chisholm Trail 50	Chisholm Trail 50	1 [Redacted]	12/31/2023	Lisa	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Chisholm Trail 50	Troop 0025 (B)	1 [Redacted]	12/31/2023	Brandon	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Eastern Lakes 44	Post 0356	1 [Redacted]	12/31/2023	Hunter	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Iron Horse 58	Crew 0033	1 [Redacted]	12/31/2023	Cindy	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Iron Horse 58	Pack 0013 (F)	1 [Redacted]	12/31/2023	Thamizhini	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Iron Horse 58	Pack 0013 (F)	1 [Redacted]	12/31/2023	Meenal	[Redacted]	1325 W Walnut Hill Ln.



# EXPLORING RESOURCES

## UNIT RESOURCES

- Activity Library
- Awards & Recognitions
- Budget Planning Worksheet
- Bylaws
- Council Locator
- Custom Merchandise
- Exploring Guidebook for Leaders
- Fiscal Policies and Procedures
- Insurance Information
- Journey to Excellence
- Logos & Marketing
- New Unit Playbook
- Online Renewal
- Online Renewal FAQs
- Open House Fliers
- Roster
- Safety First Guidelines
- Scholarships
- Service Hours Reporting
- Training & Safety
- Youth Protection

## COUNCIL RESOURCES

- Annual Report 2016
- Awards & Recognitions
- Career Interest Survey Guidebook
- Commissioner Service to Exploring FAQs
- Committee Guide & Position Descriptions
- Cultivation Event Guide
- Custom Merchandise
- Exploring Clubs
- ExploringCast Podcast
- Exploring Explosion
- Exploring Express Guide
- Exploring Officers Association Guide
- Journey to Excellence
- Marketing And Membership
- Merchandise Licensees
- New Unit Playbook
- Training & Safety
- Unit Performance Guide
- Unit Performance Guide Tracking
- U.S. Dept. of Education Letter
- Workforce Development Funding Guide

## FORMS

- Adult Application
- Background Check Exemption
- Budget Worksheet
- Immunization Exemption Request
- Incident Reporting Forms
- Medical Record
- Memo of Understanding
- Money Earning Permit
- New Post/Club Application
- Parent Consent
- Youth Application

# Exploring in comparison to Traditional Scouting

	SCOUTS BSA	VENTURING	SEA SCOUTS	EXPLORING
UNIT	Troop	Crew	Ship	Club/Post
LEADER	Scoutmaster	Advisor	Skipper	Sponsor/Advisor
YOUTH LEADER	Senior Patrol Leader	President	Boatswain	President or Agency Nomenclature
YOUTH PARTICIPANT	Scout	Venturer	Sea Scout	Participant or Explorer
RE-REGISTRATION	Charter Renewal	Charter Renewal	Charter Renewal	MOU Renewal
SPONSOR	Chartered Org	Chartered Org	Charter Org	Participating Org
SPONSORING AGREEMENT	Charter	Charter	Charter	Memorandum of Understanding (MOU)
UNIT SERVICE	Commissioner	Commissioner	Commissioner	Service Team
YOUTH RUN	Yes	Yes	Yes	Yes
AGE SPAN	11-18	13-20	13 - 20	11-13/14-20
RELIGIOUS DECLARATION	Duty to God	Duty to God	Duty to God	None
UNIFORM	Scouts BSA	Venturing (Unit Selected)	Sea Scouts (Unit Selected)	Club/Post Selected, not required



# Exploring Training



The background image shows a police officer in a uniform on the left, gesturing with his hands while speaking to a group of people. The group includes a man in a dark jacket and another woman in a light-colored jacket. They are standing outdoors, possibly near a police vehicle. The entire image is overlaid with a semi-transparent dark blue filter.

# **Exploring Position-Specific Training Modules Update Status**

# Exploring Position-Specific Training Modules Update Status ...

The Exploring Leader Training Modules have also been formatted to be experienced through the learning center via computer or smart device.

- Login in to <https://my.scouting.org/> . If you need to create an account and do not know your member ID number, please contact your local BSA council office/service center
- Once you log in, locate the blue box on the right side of your screen labeled “Click here to access Exploring Training”
- After logging in, you may also click “Menu” in the top left corner and select “My Training”. Under Training Courses by Program, select “Exploring Adult Training”
- You may select between the three available Exploring learning plans (based on position). Anyone is welcome to complete the trainings

NOTE: In addition, the “Servicing Exploring Units Module for Commissioners” has been updated within the Learn Center.

We would like to sincerely thank the many Exploring professionals and volunteers that helped make this important update happen!



# Exploring Position-Specific Training Modules

## Update Status ...

<div> <div> <div>E</div> <div>X</div> <div>P</div> <div>L</div> <div>O</div> <div>R</div> <div>G</div> </div> <div> <div>EXPLORING</div> <div>DISCOVER YOUR FUTURE</div> </div> </div> <div> <div>EXPLORING</div> <div>POSITION TRAINED REQUIREMENTS</div> </div>		
<div> <div>ADVISOR &amp; ASSOCIATE ADVISOR</div> <div>BEFORE 1ST MEETING</div> <div> <div>SCO__314</div> <div>OPEN HOUSE FOR EXPLORING</div> <div>10:44</div> </div> <div> <div>SCO__305</div> <div>PARTS OF A MEETING FOR EXPLORING</div> <div>4:20</div> </div> <div> <div>SCO__309</div> <div>SAFETY TIPS FOR EXPLORING</div> <div>13:29</div> </div> <div> <div>SCO__301</div> <div>STRUCTURE OF AN EXPLORING PROGRAM</div> <div>11:56</div> </div> <div> <div>SCO__302</div> <div>WHAT IS EXPLORING?</div> <div>10:03</div> </div> <div> <div>SCO__316</div> <div>ACTIVITY PLANNING FOR EXPLORING</div> <div>9:26</div> </div> <div> <div>SCO__311</div> <div>ANNUAL PROGRAM PLANNING FOR EXPLORING</div> <div>11:01</div> </div> <div>TOTAL TIME: 1 HOUR 11 MIN</div> </div>		
<div> <div>FIRST 30 DAYS</div> <div> <div>SCO__310</div> <div>DEVELOPING SOPS &amp; BYLAWS FOR EXPLORING</div> <div>5:20</div> </div> <div> <div>SCO__313</div> <div>YOUTH OFFICER ELECTIONS FOR EXPLORING</div> <div>7:36</div> </div> <div> <div>SCO__312</div> <div>YOUTH-LED PROGRAMS FOR EXPLORING</div> <div>9:36</div> </div> <div>TOTAL TIME: 23 MIN</div> </div>		
<div> <div>POSITION TRAINED</div> <div> <div>SCO__317</div> <div>CONDUCTING AN OFFICER SEMINAR FOR EXPLORING</div> <div>5:55</div> </div> <div> <div>SCO__307</div> <div>METHODS OF EXPLORING</div> <div>9:06</div> </div> <div>TOTAL TIME: 15 MIN</div> </div>		
<div> <div>POST/CLUB COMMITTEE CHAIR &amp; COMMITTEE MEMBER</div> <div>BEFORE 1ST MEETING</div> <div> <div>SCO__308</div> <div>REGISTERING &amp; RENEWING FOR EXPLORING</div> <div>7:51</div> </div> <div> <div>SCO__309</div> <div>SAFETY TIPS FOR EXPLORING</div> <div>13:29</div> </div> <div> <div>SCO__314</div> <div>OPEN HOUSE FOR EXPLORING</div> <div>10:44</div> </div> <div> <div>SCO__311</div> <div>ANNUAL PROGRAM PLANNING FOR EXPLORING</div> <div>11:01</div> </div> <div> <div>SCO__303</div> <div>BENEFITS OF EXPLORING</div> <div>9:21</div> </div> <div>TOTAL TIME: 53 MIN</div> </div>		
<div> <div>FIRST 30 DAYS</div> <div> <div>SCO__310</div> <div>DEVELOPING SOPS &amp; BYLAWS FOR EXPLORING</div> <div>5:20</div> </div> <div> <div>SCO__306</div> <div>MARKETING YOUR EXPLORING PROGRAM</div> <div>13:50</div> </div> <div> <div>SCO__312</div> <div>YOUTH-LED PROGRAMS FOR EXPLORING</div> <div>9:36</div> </div> <div> <div>SCO__316</div> <div>ACTIVITY PLANNING FOR EXPLORING</div> <div>9:26</div> </div> <div>TOTAL TIME: 39 MIN</div> </div>		
<div> <div>POSITION TRAINED</div> <div> <div>SCO__315</div> <div>PROGRAM FUNDRAISING FOR EXPLORING</div> <div>5:13</div> </div> <div> <div>SCO__307</div> <div>METHODS OF EXPLORING</div> <div>9:06</div> </div> <div>TOTAL TIME: 15 MIN</div> </div>		
<div> <div>SERVICE TEAM MEMBER</div> <div>BEFORE 1ST MEETING</div> <div> <div>SCO__301</div> <div>STRUCTURE OF AN EXPLORING PROGRAM</div> <div>11:56</div> </div> <div> <div>SCO__302</div> <div>WHAT IS EXPLORING?</div> <div>10:03</div> </div> <div> <div>SCO__303</div> <div>BENEFITS OF EXPLORING</div> <div>9:21</div> </div> <div> <div>SCO__305</div> <div>PARTS OF A MEETING FOR EXPLORING</div> <div>4:20</div> </div> <div> <div>SCO__318</div> <div>SERVICE TEAM ORIENTATION FOR EXPLORING</div> <div>10:48</div> </div> <div>TOTAL TIME: 47 MIN</div> </div>		
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\*In addition to the learning plans above, Youth Protection training is required for all Exploring registered volunteers.

## NOW UPDATED AND READY FOR VIEWING

# EXPLORING POSITION TRAINED REQUIREMENTS

## ADVISOR & ASSOCIATE ADVISOR

### BEFORE 1ST MEETING

SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
		TOTAL TIME: 1 HOUR 11 MIN

### FIRST 30 DAYS

SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__313	YOUTH OFFICER ELECTIONS FOR EXPLORING	7:36
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
		TOTAL TIME: 23 MIN

### POSITION TRAINED

SCO__317	CONDUCTING AN OFFICER SEMINAR FOR EXPLORING	5:55
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

## POST/CLUB COMMITTEE CHAIR & COMMITTEE MEMBER

### BEFORE 1ST MEETING

SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__303	BENEFITS OF EXPLORING	9:21
		TOTAL TIME: 53 MIN

### FIRST 30 DAYS

SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
		TOTAL TIME: 39 MIN

### POSITION TRAINED

SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

## SERVICE TEAM MEMBER

### BEFORE 1ST MEETING

SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__303	BENEFITS OF EXPLORING	9:21
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__318	SERVICE TEAM ORIENTATION FOR EXPLORING	10:48
		TOTAL TIME: 47 MIN

### FIRST 30 DAYS

SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
		TOTAL TIME: 44 MIN

### POSITION TRAINED

SCO__307	METHODS OF EXPLORING	9:06
SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
		TOTAL TIME: 34 MIN

\*In addition to the learning plans above, Youth Protection training is required for all Exploring registered volunteer



# EXPLORING RESOURCES

## UNIT RESOURCES

Activity Library  
Awards & Recognitions  
Budget Planning Worksheet  
Bylaws  
Council Locator  
Custom Merchandise  
Exploring Guidebook for Leaders  
Fiscal Policies and Procedures  
Insurance Information  
Journey to Excellence  
Logos & Marketing  
New Unit Playbook  
Online Renewal  
Online Renewal FAQs  
Open House Fliers  
Roster  
Safety First Guidelines  
Scholarships  
Service Hours Reporting  
Training & Safety  
Youth Protection

## COUNCIL RESOURCES

Annual Report 2016  
Awards & Recognitions  
Career Interest Survey Guidebook  
Commissioner Service to Exploring FAQs  
Committee Guide & Position Descriptions  
Cultivation Event Guide  
Custom Merchandise  
Exploring Clubs  
ExploringCast Podcast  
Exploring Explosion  
Exploring Express Guide  
Exploring Officers Association Guide  
Journey to Excellence  
Marketing And Membership  
Merchandise Licensees  
New Unit Playbook  
Training & Safety  
Unit Performance Guide  
Unit Performance Guide Tracking  
U.S. Dept. of Education Letter  
Workforce Development Funding Guide

## FORMS

Adult Application  
Background Check Exemption  
Budget Worksheet  
Immunization Exemption Request  
Incident Reporting Forms  
Medical Record  
Memo of Understanding  
Money Earning Permit  
New Post/Club Application  
Parent Consent  
Youth Application

A background image with a dark blue overlay. It shows a police officer in uniform on the left, gesturing with his hands while talking to a group of young people. The young people are standing in a line, looking towards the officer. The scene appears to be outdoors, possibly near a vehicle.

# Youth Protection Training

<https://my.scouting.org/>



## Exploring Youth Training Update

<https://www.scouting.org/training/youth-protection/venturing/>



# Important resources to help plan the program...

1. **Career Opportunity Worksheet** -- [www.exploring.org](http://www.exploring.org) and click on relevant career field icon and scroll to the bottom of the page.
2. **Activity Library** (including Life Skills Section) <https://www.exploring.org/activity-library/>
3. **Organization's Resources/Employees**
  - A. Current work curriculum (developed by the company)
  - B. Employee's expertise/knowledge (Use All-in One Program Planning Meeting-found in the Exploring Guidebook for Leaders)
4. **Career Achievement Award (Posts) & Career Awareness Award (Clubs)**  
<http://www.exploring.org/wp-content/uploads/2017/06/Career-Achievement-Award-May2017.pdf>  
<http://www.exploring.org/wp-content/uploads/2018/05/Career-Awareness-Award-FINAL.pdf>
5. **Exploring Guidebook for Leaders** <https://www.exploring.org/wp-content/uploads/2016/10/Exploring-Guidebook-Sept2017.800-10018.pdf>
6. **Safety First Guidelines/Guide to Safe Scouting (Guide is being Updated—Please follow all CURRENT YPT Policies)**  
[https://www.exploring.org/wp-content/uploads/2021/08/LFL-safety-first-guidelines-3.21.17\\_8.pdf](https://www.exploring.org/wp-content/uploads/2021/08/LFL-safety-first-guidelines-3.21.17_8.pdf)
7. **Online Exploring Adult Leader Specific Training & Youth Protection Training**  
<https://www.exploring.org/training-safety/> or [www.myscouting.org](http://www.myscouting.org)
8. **Unit Performance Guide (Chapter 5- Exploring) –Details about organizing a new Post/Club**  
[http://www.exploring.org/wp-content/uploads/2021/04/522-02516\\_UPG.compressed.pdf](http://www.exploring.org/wp-content/uploads/2021/04/522-02516_UPG.compressed.pdf)

Also visit [www.exploringexplosion.org](http://www.exploringexplosion.org) and scroll to the bottom of the website to find additional resources...

## ADDITIONAL SLIDES FOR COUNCIL USE

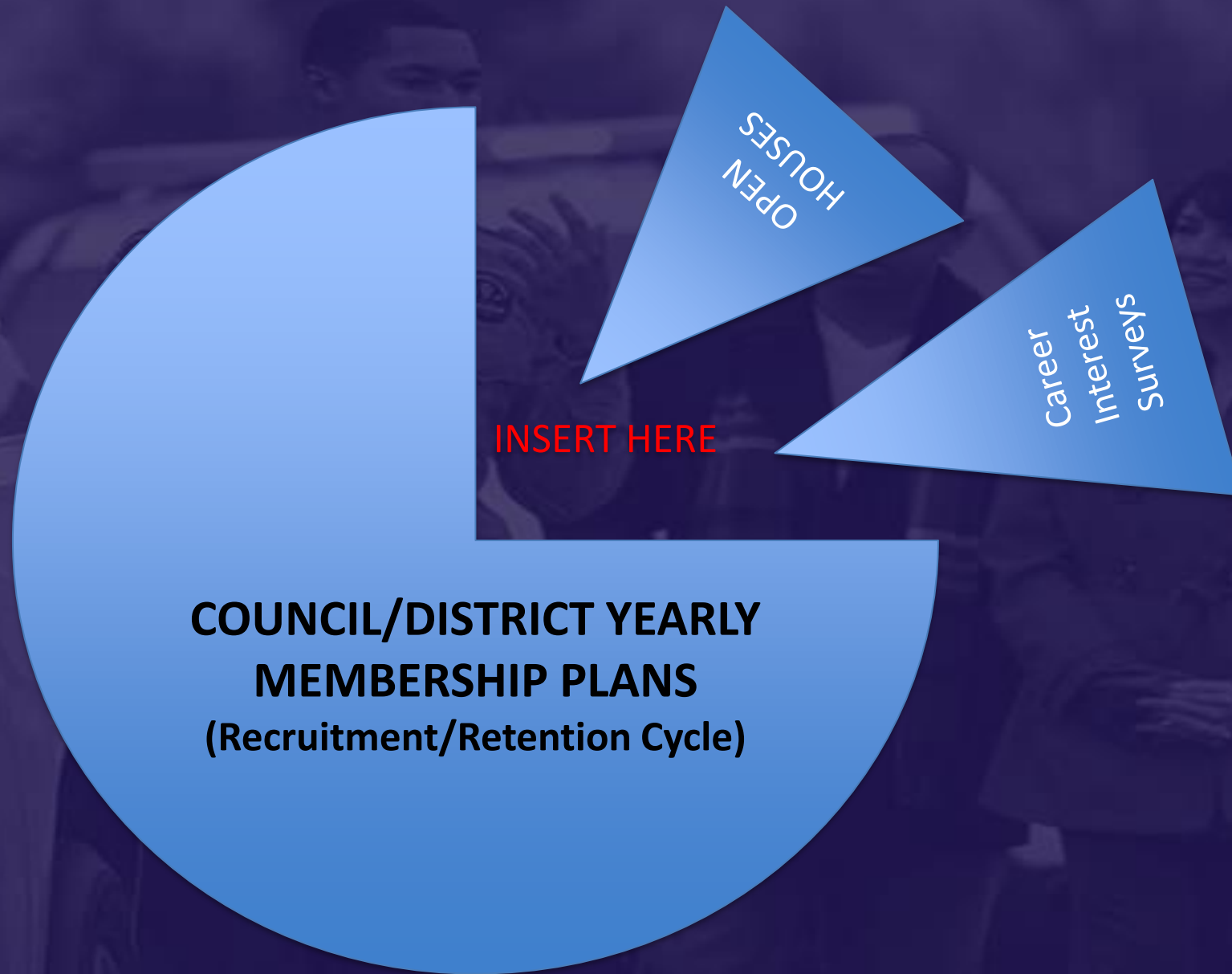
All slides will be emailed to each  
Exploring Live Hour Participant every month



# Successful Councils...

**Intentionally Providing a Pathway to Exploring Growth and Strategic Planning In Your Council**





# 12 Keys To Success







1. Recruit a council Exploring volunteer chair and committee
2. Appoint a Council Exploring Champion “Staff Advisor”
3. Create a public presence for Exploring (council website, newsletters, social media)



4. Train key volunteers and staff on the 4 Phases of Post/Club Organization
5. Set specific goals for Career Interest Surveys or gathering of data from select high schools
6. Set goals to host Open Houses for all Posts/Clubs (i.e. School Night for Scouting)



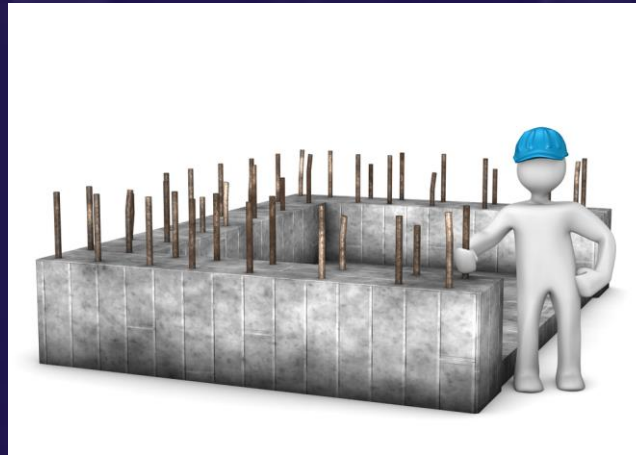
7. Create a campaign to emphasize Post/Club unit support (through Service Teams/Commissioners)
8. Integrate Exploring into council activities and events
9. Promote Exploring to all current customers (i.e. “Scouts BSA”)



10. Host a council community cultivation event, focusing on a specific career.
11. Involve the Council Executive Board to help open doors within the community and to help create a list of businesses to match the Career Interest Survey results.
12. Ensure that Exploring is included in the Council Strategic Plan, PDS Goals, and Board Meetings.

# **“Action Planning” The Beginning of your Strategic Plan**

**The foundation of your plan will begin here**







# Starting a New Post/Club “The Four Phases”

# REGISTRATION BASICS

## YOUTH

- **POST:** 14 and have completed eighth grade OR 15 years of age but not yet 21 years old
- **CLUB:** 6<sup>th</sup>-8<sup>th</sup> graders who have completed the 5<sup>th</sup> grade and are at least 10 years old but have not completed the eighth grade and are not yet 15 years old.

## ADULTS

- 21 years age or older
- POST: Min of 4 adults
  - Committee Chair (CC)
  - 2 Committee Members (MC)
  - Advisor (EA)
- CLUB: 2 adults
  - Sponsor (ES)
  - Assoc Sponsor (AS)

## PAPERWORK

- New Post/Club Application
- 4 Adult Apps
- 5 Youth Apps
- Annual Memorandum of Understanding
- \$ 100 General Liability Insurance Fee
- \$ 50 per person registration fee

Exploring Youth Participants "EP's" ages 18-20 must complete an Exploring Adult Application & Successfully Complete YPT.

PHASE 1 RESEARCH	PHASE 2 LEADERSHIP	PHASE 3 PROGRAM	PHASE 4 PARTICIPATION
<b>What are local youth interested in?</b> <ul style="list-style-type: none"> <li>· Career Surveys/counselor data</li> <li>· Focus on top 25 interests</li> </ul>	<b>Key Decision Maker</b> <ul style="list-style-type: none"> <li>· Get organization commitment</li> <li>· Identify 4-8 adults for leadership</li> <li>· Set a date for Open House</li> <li>· Start paperwork (MOU, New Post App, Adult App)</li> </ul>	<b>Program Planning Meeting</b> <ul style="list-style-type: none"> <li>· Complete leader trainings online</li> <li>· Brainstorm hands on activities for Open House and program calendar</li> <li>· Develop initial 3-4 month calendar</li> </ul>	<b>Promote Open House</b> <ul style="list-style-type: none"> <li>· Personal letters and phone calls</li> <li>· Digital marquees</li> <li>· Social media</li> <li>· Council, sponsoring organization and school websites/calendars</li> <li>· School daily announcements</li> <li>· Posters/flyers in high traffic areas</li> <li>· Career/college fair booths</li> <li>· Organization employees email their own contacts</li> </ul>
<b>How many surveys do I need?</b> <ul style="list-style-type: none"> <li>· Membership goal X 20 = # surveys needed</li> <li>· 10% of those invited will join</li> </ul>	<b>Leader Training</b> <ul style="list-style-type: none"> <li>· Fully trained after completion of both Exploring YPT and Exploring Leader Training modules required for each position</li> <li>· Training available online at: <a href="https://my.scouting.org">https://my.scouting.org</a></li> </ul>	Twice monthly example: 1st - <b>Open House</b> 2nd - Hands on activity 3rd - <b>Youth Officer Elections</b> 4th - Hands on activity 5th - Hands on activity 6th - Hands on activity 7th - TBD by Explorers	<b>HANDS ON ACTIVITIES</b> = 90% join rate!
<b>Career Interest Surveys</b> <ul style="list-style-type: none"> <li>· Pitch the program not the survey</li> <li>· Surveys are only a tool to connect youth to the program</li> <li>· Talk to counselor first, they can connect you with the decision maker</li> <li>· Study survey objections</li> <li>· Include ONLINE Career Interest Surveys as option (for youth 13 years and up)</li> <li>· ALWAYS share results with school administrators</li> <li>· Include summary of results with CEOs on sales calls</li> </ul>	<b>Why more adults?</b> <ul style="list-style-type: none"> <li>· Research shows posts and clubs that start with 6-8 leaders last longer</li> <li>· More leaders = more resources = stronger program = more youth</li> <li>· Share the responsibilities with all committee members</li> </ul>	Develop bylaws and SOP's Prepare new committee members by delegating open house tasks at the program planning meeting: - Mail invitation letters - Personal phone call to students - Get snacks - Secure gear for activities - Print calendar - Complete paperwork: MOU, Post/Club application, Adult Apps and obtain signatures	<b>Youth-Led Program</b> <ul style="list-style-type: none"> <li>· Youth officer election a third post/club meeting</li> <li>· Schedule officer seminar</li> <li>· Youth officer titles should reflect organization's employee titles</li> <li>· Officers pick activities and activity chairs</li> <li>· Match officers with adult leaders</li> <li>· Explorer Officers should maintain the program calendar</li> </ul>
<b>Finding the Businesses</b> <ul style="list-style-type: none"> <li>· Every county has law enforcement, Fire/EMS, law and government and health care</li> <li>· Research current volunteers and parents' employers to help you get your foot in the door</li> <li>· Approach CEO, study objections</li> </ul>	<b>Post/Club Committee</b> <ul style="list-style-type: none"> <li>· Post- Minimum of 4 adults required to register (committee chair, Advisor and 2 committee members)</li> <li>· Club - Minimum of 2 adults required to register (Sponsor and associate sponsor)</li> </ul>	<b>FOCUS ON 5 PROGRAM AREAS</b> Career experiences, Leadership, Character, Citizenship, & Life Skills	<b>HANDS ON ACTIVITIES!</b>
<b>Cultivation Event</b> <ul style="list-style-type: none"> <li>· Large group sales</li> <li>· Scripts/templates on LFL Info site</li> </ul>	<b>District Exploring Committee</b> <ul style="list-style-type: none"> <li>· Committee structure; program, fundraising, marketing, and service</li> <li>· Online training at: <a href="https://my.scouting.org">https://my.scouting.org</a></li> </ul>	<b>Service Team</b> <ul style="list-style-type: none"> <li>· Make regular visits to coach leaders</li> <li>· Use post/club JTE criteria as a guide</li> </ul>	Year Round Youth Recruitment <ul style="list-style-type: none"> <li>· Annual Open House</li> <li>· Collect career interest data each new school year</li> <li>· Use super activity as incentive</li> </ul>
		<b>Regional/National Events: Found on <a href="http://www.exploring.org">www.exploring.org</a></b>	

## *4 Steps/Phases in Organizing a new Post*

### **1. Research-**

Conduct the Career interest surveys and develop business/community prospects

### **2. Leadership-**

Meeting with the top leadership within the businesses/community and identifying program leaders; includes training of leaders

### **3. Program-**

Develop the organization's meeting/program themes and prepare for an open house

### **4. Participation-**

Recruiting youth through an organized open house and involvement of youth in program development

# **MOST IMPORTANT PART OF EACH PHASE?**

**Phase 1 : Career Interest Surveys**

**Phase 2: Training**

**Phase 3: All-In-One Program Planning Meeting**

**Phase 4: Open House**





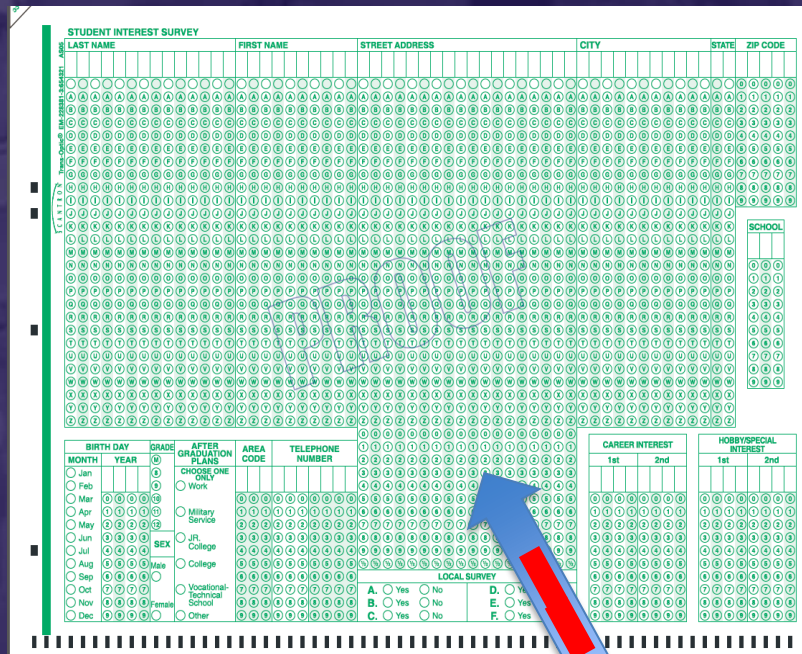
# Career Interest Surveys

## The # 1

### Leading Indicator for Exploring Growth

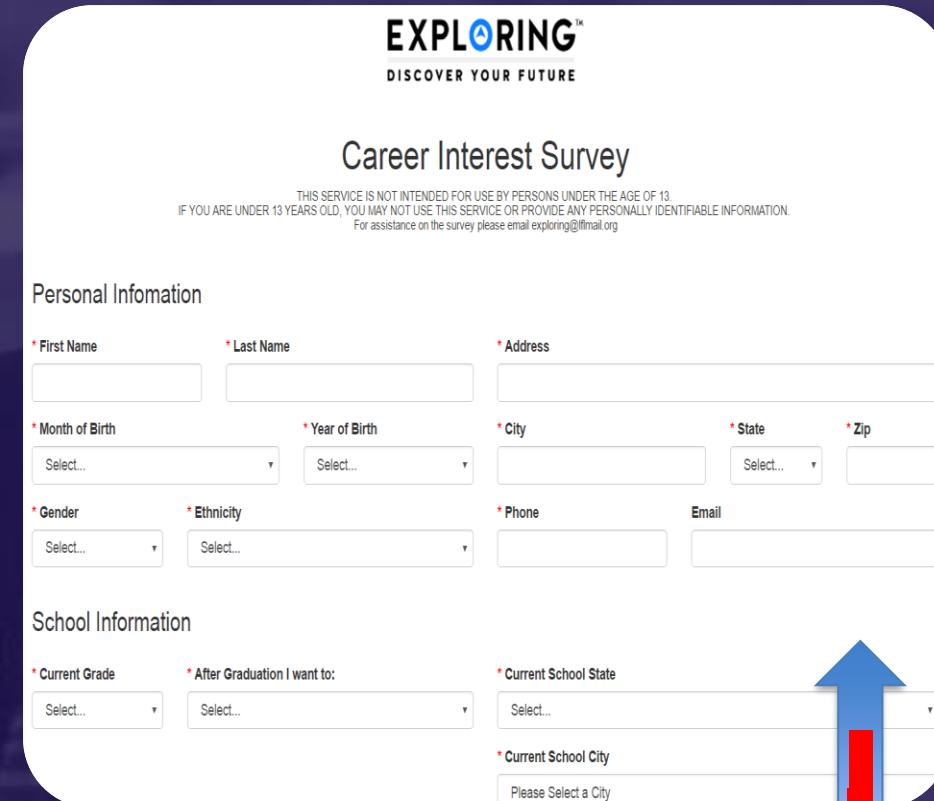
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# Phase 1 – Research Career Interest Surveys (two choices)



A paper scantron survey form titled "STUDENT INTEREST SURVEY". It features a large grid of bubbles for marking answers. The form is divided into several sections: "PERSONAL INFORMATION" (Last Name, First Name, Street Address, City, State, Zip Code), "BIRTH INFORMATION" (Month, Year, Day), "EDUCATION" (Grade, After Graduation Plans, Area Code, Telephone Number), "CAREER INTEREST" (1st, 2nd), and "HOBBY/SPECIAL INTEREST" (1st, 2nd). There are also sections for "SEX", "JPL College", "Vocational-Technical School", and "Other". A blue arrow points to the bottom right corner of the form.

Paper Scantron Survey



An online career interest survey form titled "EXPLORING™ DISCOVER YOUR FUTURE Career Interest Survey". It includes a disclaimer: "THIS SERVICE IS NOT INTENDED FOR USE BY PERSONS UNDER THE AGE OF 13. IF YOU ARE UNDER 13 YEARS OLD, YOU MAY NOT USE THIS SERVICE OR PROVIDE ANY PERSONALLY IDENTIFIABLE INFORMATION. For assistance on the survey please email exploring@gmail.org". The form is divided into "Personal Information" and "School Information" sections. The "Personal Information" section includes fields for First Name, Last Name, Address, Month of Birth, Year of Birth, City, State, Zip, Gender, Ethnicity, Phone, and Email. The "School Information" section includes fields for Current Grade, After Graduation I want to:, Current School State, and Current School City. A blue arrow points to the "Current School City" field.

Online Survey:

[www.exploringyourcareer.com](http://www.exploringyourcareer.com)



# STUDENT CAREER INTEREST SURVEY

## 0100 ARTS & HUMANITIES

0101 Actor / Actress  
0102 Artist  
0103 Author / Poet  
0104 Dancer / Choreographer  
0105 Fashion Designer / Model  
0106 Interior Designer / Decorator  
0107 Jeweler / Watchmaker  
0108 Movie Producer / Director  
0109 Music Composer / Conductor  
0110 Musician / Singer  
0111 Photographer  
0112 Professional Athlete

## 0200 AVIATION

0201 Aerospace Engineer  
0202 Air Traffic Controller  
0203 Airport Operations Director  
0204 Aviation Technician  
0205 Avionics Equipment Technician  
0206 Pilot / Flight Engineer  
0207 Pilot / Flight Engineer  
0208 Space Flight / Astronaut

## 0300 BUSINESS

0301 Accountant / CPA  
0302 Administrative Assistant  
0303 Banking / Finance  
0304 Business Management Analyst  
0305 Compliance Officer  
0306 Computer Programmer / Technician  
0307 Computer Support Specialist  
0308 Designer / Analyst  
0309 Entrepreneur / Self-employed  
0310 Event / Meeting Planner  
0311 Fashion / Merchandise Buyer  
0312 Financial Analyst  
0313 Food Service / Restaurant Mgmt  
0314 Hotel Management  
0315 Information Resource Manager  
0316 Insurance Agency Analyst  
0317 Personal Financial / Underwriter  
0318 Project Manager / Advisor  
0319 Real Estate Agent

## 0400 RECREATION / INTEREST

0401 Aerobics / Pilates / Yoga  
0402 Amateur / Semi Pro  
0403 Archery  
0404 Art / Painting / Sculpting  
0405 Astronomy  
0406 Basketball / Softball  
0407 Baseball  
0408 BMX / Mountain Biking  
0409 Board Games / Chess  
0410 Bowling  
0411 Camping / Backpacking / Hiking  
0412 Canoeing / Kaiting / Kayaking  
0413 Cave Exploring / Spelunking  
0414 Cheese/Dancing / Dance Squad  
0415 Collecting  
0416 Cooking  
0417 Creative Writing  
0418 Cycling  
0419 Dance / Tap / Ballet / Jazz  
0420 Extreme Sports  
0421 Fishing / Fly Fishing  
0422 Football  
0423 Gaming / Online Gaming

## 0500 SALES & WHOLESALE

0501 Sales - Wholesale / Retail  
0502 Small Business Owner / Manager  
0503 Software Developer / Manager  
0504 Stock Broker / Investment Dealer  
0505 Travel / Recreation Agent

## 0600 COMMUNICATIONS

0601 Advertising / Marketing Manager  
0602 Broadcaster - Radio / TV  
0603 Editor / Newspaper & Magazines  
0604 Graphic Designer  
0605 Information Systems Manager  
0606 Journalist / Reporter / News / Mags  
0607 Public Relations / Crisis Comm Mgr  
0608 Web Designer / Developer

## 0700 ENGINEERING

0701 Aerospace Engineer  
0702 Architect  
0703 Biomedical Engineer  
0704 Civil Engineer / Technician  
0705 Computer Engineer / Technician  
0706 Design Engineer  
0707 Electrical Engineer  
0708 Electronics Engineer  
0709 Industrial Engineer / Planner  
0710 Landscape Architect  
0711 Mechanical Engineer  
0712 Metallurgical Engineer  
0713 Petroleum Engineer  
0714 Robotics Engineer / Tech  
0715 Surveyor  
0716 Systems Engineer / Technician

## 0800 FIRE/EMERGENCY SERVICES

0801 Emergency Management Specialist  
0802 Fire Fighter / Rescue Service  
0803 Fire Inspector / Investigator  
0804 Lifeguard  
0805 Paramedic / EMT  
0806 Search & Rescue  
0807 Ski Patrol

## 0900 GEOGRAPHY / ORIENTEERING

0901 Cartography  
0902 Geocaching / Orienteering  
0903 Geographic Information Systems  
0904 Hiking  
0905 Mapping  
0906 Orienteering  
0907 Photography  
0908 Surveying  
0909 Topography  
0910 Travel / Recreation Agent

# BACK SIDE

## 0700 HEALTH CAREERS

0701 Anesthetist  
0702 Athletic Trainer / Sports Medicine  
0703 Audiologist  
0704 Chiropractor  
0705 Dental Assistant  
0706 Dental Asst / Lab Technician  
0707 Dentist  
0708 Dermatologist / Skin Care  
0709 Epidemiologist / Disease Study  
0710 Home Health Care Aide  
0711 Hospital Administrator  
0712 Laboratory / Medical Technician  
0713 Licensed Practical / Vocational Nurse  
0714 Medical Assistant  
0715 Mental Health Counselor / Therapist  
0716 Nurse, Registered / Practitioner  
0717 Occupational Therapist  
0718 Ophthalmologist / Optometrist  
0719 Pathologist / Microbiologist  
0720 Physician / Radiologist  
0721 Physician / Radiologist  
0722 Physician / Radiologist  
0723 Physician / Radiologist  
0724 Physician / Radiologist  
0725 Radiologist / Radiologist  
0726 Radiologist / Radiologist  
0727 Speech / Language Pathologist  
0728 Veterinary / Veterinary Technician

## 0800 LAW ENFORCEMENT

0801 Border Patrol Agent  
0802 Correctional Officer  
0803 Crime Scene Investigator (CSI)  
0804 Federal Law Agent  
0805 Game Warden  
0806 Military Police  
0807 Park Police  
0808 Police Officer  
0809 Private Detective / Investigator  
0810 Probation / Parole Officer  
0811 Sheriff / Deputy  
0812 Sheriff / Deputy  
0813 State Police / Hwy Patrol

## 0900 SKILLED TRADES

0901 Animal Control Officer  
0902 Appliance Repair / Service  
0903 Auto Body Repair  
0904 Automotive Technician  
0905 Brick / Cement / Stone Mason  
0906 Carpentry  
0907 Electrical  
0908 Electrician  
0909 Equipment Technician  
0910 Forklift Operator  
0911 Glazier  
0912 Hair Stylist  
0913 Heating, Ventilation, Air Conditioning Technician  
0914 Heavy Equipment Operator  
0915 Landscaper / Stay-at-home Gardener  
0916 Landscaping / Gardener  
0917 Logistics  
0918 Machinist / Tool & Die Maker  
0919 Manufacturing Technician  
0920 Painter / Plumber / Pipe Fitter  
0921 Welding  
0922 Welding

## 0900 LAW, GOVERNMENT & PUBLIC SERVICE

0901 Air Force  
0902 Army  
0903 Attorney / Lawyer  
0904 City Manager  
0905 Coast Guard  
0906 Court Reporter  
0907 Crime Reporter  
0908 Marine Corps  
0909 Military Career  
0910 National Guard  
0911 Navy  
0912 Paralegal  
0913 Politician

## 1000 SCIENCE

1001 Anthropologist  
1002 Archaeologist  
1003 Astronomer / Mission Specialist  
1004 Astronomer  
1005 Biochemist  
1006 Biologist  
1007 Chemist  
1008 Computer Programmer  
1009 Ecologist  
1010 Farmer / Rancher / Livestock  
1011 Forensic Scientist  
1012 Geneticist  
1013 Hydrologist  
1014 Marine Biologist  
1015 Meteorologist  
1016 Meteorologist / Statistician  
1017 Meteorologist / Weather Scientist  
1018 Nuclear Technician  
1019 Wildlife / Fish Manager  
1020 Zoologist / Zoo Director

## 1600 SOCIAL SERVICES

1601 Adult Care Attendant  
1602 Adult Care Worker  
1603 Child Care Worker  
1604 Clergyman / Minister  
1605 Dietician / Nutritionist  
1606 Drug / Alcohol Counselor  
1607 Education / College Faculty  
1608 Funeral Director  
1609 Funeral Director  
1610 Historian  
1611 Museum Director / Curator / Historian  
1612 Personal Fitness Trainer  
1613 Rehabilitation Counselor  
1614 School Guidance Counselor  
1615 School Principal / Administrator  
1616 Social Worker  
1617 Teacher / Welfare Worker  
1618 Teacher / Special Education  
1619 Youth Organization Professional

## 1700 VOLUNTEERING

1701 Volunteering  
1702 Community Service  
1703 Water Skiing  
1704 Wakeboarding  
1705 Hiking  
1706 Wilderness Survival  
1707 Woodworking / Carving  
1708 Wrestling

**EXPLORING**  
DISCOVER YOUR FUTURE



# BSA National Supply Group

## Order Form



Customer Account #		Date
Charge To:	Name:	
	Organization:	
	Address:	
	City, St ZIP:	
Ship To:	Name:	
	Organization:	
	Address:	
	City, St ZIP:	

Want to see a picture? Preview items at <http://www.scoutstuff.org/catalog/imageset?sku=ENTER SKU HERE>

**NOTE:** Both the Exploring and LFL Curriculum program materials are being rebranded between 2016 - 2018. To streamline the process, not all items will be rebranded at the same time. When an item is rebranded it will have a new SKU. Please pay close attention to the SKU's, ask the National Supply customer service representatives to read the "comments" for notes on replacement SKI's, and check the "updated" date on this order form to be sure you have the

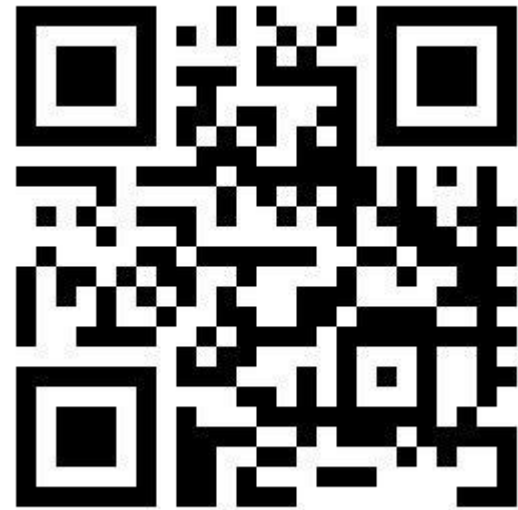


Exploring Merchandise

ITEM No.	DESCRIPTION	Retail	Wholesale	QTY	Total Price
Career Interest Scantron Survey					
618833	Career Interest Surveys, 30 pk <b>Green Scantron</b>	n/a	\$2.49		
629090	Career Interest Surveys, 500 pk (10+ \$40.99 ea, 20+ \$37.19 ea)	n/a	\$41.29		
Awards   Recognitions   Lapel Pins					
12707	William H. Spurgeon, III Plaque	\$48.99	\$48.99		
17434	Russell C. Hill Award Plaque	\$59.99	\$59.99		
639676	Law Enforcement Proficiency Award Certificate	\$1.89	\$1.39		
639677	Fire & EMS Proficiency Award Certificate	\$1.89	\$1.39		
34613	Law Enforcement Exploring Recognition Certificate	\$1.89	\$1.39		
639678	Career Achievement Award Certificate	\$1.89	\$1.39		
32195	Leadership Award Certificate	\$1.24	\$1.24		
4173	Leadership Award Medal w/ribbon	\$7.99	\$6.99		
639674	Exploring Lapel Pin <b>NEW BRAND</b>	\$3.29	\$2.49		
4113	Law Enforcement Exploring Lapel Pin	\$7.49	\$5.99		
623928	Spurgeon Award Lapel Pin	\$5.99	\$3.99		
634569	Exploring Appreciation Certificate	\$1.89	\$1.39		
Law Enforcement and Fire & EMS Exploring Proficiency Ribbons					
33729	Law Enforcement Proficiency Awards Tracking Wall Chart	\$5.99	\$3.99		
4018	Law Enforcement or Fire & EMS Training	\$1.09	\$0.89		
612918	Law Enforcement Training - Silver	\$3.29	\$2.49		
612919	Law Enforcement Training - Bronze	\$3.29	\$2.49		
4019	Community Service	\$1.09	\$0.89		
4020	Crime or Fire Prevention	\$1.09	\$0.89		
4021	Service to the department	\$1.09	\$0.89		
4022	Emergency Preparedness	\$1.09	\$0.89		



[www.exploringyourcareer.com](http://www.exploringyourcareer.com)



**TRY IT NOW!**

Use QR code or simply type address in web browser



## Personal Information

\_\_\_\_\_

\_\_\_\_\_

Select...

Select...

\_\_\_\_\_

Select...

Page 10 of 10

Select...

Select...

\_\_\_\_\_

\_\_\_\_\_

From all the Career fields below select your first and second job choice

From all the Career fields below select your first and second job choice

- + Arts & Humanities Field
- + Aviation Field
- + Business Field
- + Communications Field
- + Fire & Emergency Services Field
- + Healthcare Field
- + Law Enforcement Field
- + Law, Government & Public Services Field
- + Engineering Field
- + Skilled Trades Field
- + Social Services Field
- + Sciences Field

\* Fields in bold are required

THIS SERVICE IS NOT INTENDED FOR USE BY PERSONS UNDER THE AGE OF 13. IF YOU ARE UNDER 13 YEARS OLD, YOU MAY NOT USE THIS SERVICE OR PROVIDE ANY PERSONALLY IDENTIFIABLE INFORMATION.

\* First Name:  \* Last Name:  \* Birth Month:  \* Birth Year:  \* Gender:

\* Address:  \* City:  \* State:  \* Zip:  \* Home Phone:  -  -

Email:  Facebook ID:  Ethnicity:

\* Grade:

\* After Graduation:

Your school is in:

\* School State:  \* School City:

[www.exploringyourcareer.org](http://www.exploringyourcareer.org)

Careers: Select your first choice

Select

2nd Choice

Select

1st Choice

Select

Select

School Name:

Select School  
BELL MIDDLE SCHOOL  
COAL CREEK CANYON K-8 ELEMENTARY  
COMPASS MONTESSORI - GOLDEN CHAR  
GOLDEN HIGH SCHOOL  
GOLDEN INDEPENDENT SCHOOL  
JOHNSON INTERVENTION  
MANNING OPTIONS SCHOOL  
MONTESSORI SCHOOL OF GOLDEN INC  
MOUNTAIN PHOENIX COMMUNITY SCHOOL  
ROCKY MOUNTAIN DEAF SCHOOL  
Home School  
Other

Select

Select

Two career & hobby choices

School names pre-loaded



# ONLINE CAREER INTEREST SURVEY COSTS

<u>CLASSIFICATION</u>	<u>ANNUAL FEE</u>
500	\$0
400	\$0
300	\$0
200	\$0
100	\$0

Unlimited schools and unlimited surveys for students 13 years of age and older



# REPORTS GENERATED FROM THE SURVEYS

# RESULTS REPORT: School

Alphabetic Roster by Grade  
School: School 001

Student Name	Address	City	State	Zip	Phone	After Graduation Plans
	Career Choice 1	Career Choice 2		Hobby Choice 1		Hobby Choice 2
Grade: 10						
ABBEY, .	-	NOBLESVILLE	IN	46060	-	Work
	Musician (Instrumental/Choral/Voice	Journalist/Report/Newspaper/Mag		Roller Skates/Blade		Music
ABDALLA, .						
ABEL, .						
ABERNATY, .						
ABURABI, .						
ACHGILL, .						
ACKERMAN, .	Nurse (Registered)	Teacher/Special Education		Music		Soccer
ACKMANN, .	-	NOBLESVILLE	IN	46060	-	College
	Computer Engineer/Technician	Computers/Programmer		Football		Computer Games
ADAME, .	-	INDPLS	IN	46217	-	College
	Pharmacist	Graphic Artist		Dancing		Music
ADAMOPOULOS, .	-	CARMEL	IN	46032	-	College
	Actor/Actress	Interior Designer/Decorator		Music		Amateur Radio
ADAMS, .	-	INDPLS	IN	46228	-	College
	Nurse (Registered)	Licensed Practical Nurse		Travel		Dancing
ADAMS, .	-	CARMEL	IN	46032	-	College
	Interior Designer/Decorator	Chef/Baker		Dancing		Water Skiing
ADAMS, .	-	NOBLESVILLE	IN	46060	-	College
	Dentist	Teacher/Teacher Aide		Music		Dancing

Grade: 10

ABBEY, Susie 123 Main St Noblesville IN 46060 Work

Career 1

Career 2

Hobby 1

Hobby 2

Musician

Journalist

Roller Skate /Blade

Music

# RESULTS REPORT: School

Hobby/Special Interest Roster by School

#Type!

Name

Address

Career Interest Roster by Grade

Grade:

School: School 001

Name	Address	City	State	Zip	Phone	After Graduation Plans	Grade
<b>Accountant/CPA</b>							
COLLINS, .	.	INDPLS	IN	46280	.	College	
DAVIS, .	.	INDPLS	IN	46280	.	College	
DEARING, .	.	INDPLS	IN	46227	.	College	
DUSEL, .	.	INDPLS	IN	46236	.	College	
HARDISTER, .	.	INDPLS	IN	46222	.	College	
KNIGHT, .	.	CARMEL	IN	46032	.	College	
LORAH, .	.	GREENWOOD	IN	46143	.	College	
LOWERY, .	.	Atlanta	GA	30303	.	College	
QUERIN, .	.	CARMEL	IN	46032	.	College	
WYATT, .	.	Atlanta	GA	30303	.	College	
YORK, .	.	GREENWOOD	IN	46143	.	Other	
<b>Actor/Actress</b>							
ALVEY, .	.	INDPLS	IN	46163	.	College	
ARNOLD, .	.	Atlanta	GA	30303	.		
BENTON, .	.	INDPLS	IN	46229	.	College	
BLACKWELL, .	.	INDPLS	IN	46236	.		
BROOKS, .	.	INDPLS	IN	46205	.	College	
BROWN, .	.	INDPLS	IN	46222	.		
BUTLER, .	.	Atlanta	GA	30303	.	College	

# Summary Career Interest Report by Council

Code	Career	Count
0712	Nurse (Registered)	798
0145	Musician (Instrumental/Choral/Voice)	751
0903	Attorney/Lawyer	733
1625	Teacher/Teacher Aide	678
0300	Business (General)	645
0719	Physician/Surgeon	604
0101	Actor/Actress	600
0130	Fashion Designer/Model/Buyer	579
0721	Psychiatrist/Psychologist	578
0170	Professional Athlete	507
0180	Photographer	461
1305	Architect	437
0725	Veterinarian	429
0102	Artist	427
0718	Physical Corrective Therapist	313
1300	Engineering (General)	208

**MOST  
IMPORTANT  
TO YOU**



# Career Interest Survey Questions

5	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	
6	LOCAL SURVEY																			
7	A. <input type="radio"/> Yes <input type="radio"/> No										D. <input type="radio"/> Yes <input type="radio"/> No									
8	B. <input type="radio"/> Yes <input type="radio"/> No										E. <input type="radio"/> Yes <input type="radio"/> No									
9	C. <input type="radio"/> Yes <input type="radio"/> No										F. <input type="radio"/> Yes <input type="radio"/> No									

Opportunity for 6 “Yes” or “No” questions

Unique feature of our survey

Anything school officials want to know

- ✓ Are you planning to take the SAT / ACT?
- ✓ Are drugs a problem in our school?
- ✓ Is there enough student parking?

# EXPLORING RESOURCES [www.exploring.org](http://www.exploring.org)

## UNIT RESOURCES

- Activity Library
- Awards & Recognitions
- Budget Planning Worksheet
- Bylaws
- Council Locator
- Custom Merchandise
- Exploring Guidebook for Leaders
- Fiscal Policies and Procedures
- Insurance Information
- Journey to Excellence
- Logos & Marketing
- New Unit Playbook
- Online Renewal
- Online Renewal FAQs
- Open House Fliers
- Roster
- Safety First Guidelines
- Scholarships
- Service Hours Reporting
- Training & Safety
- Youth Protection

## COUNCIL RESOURCES

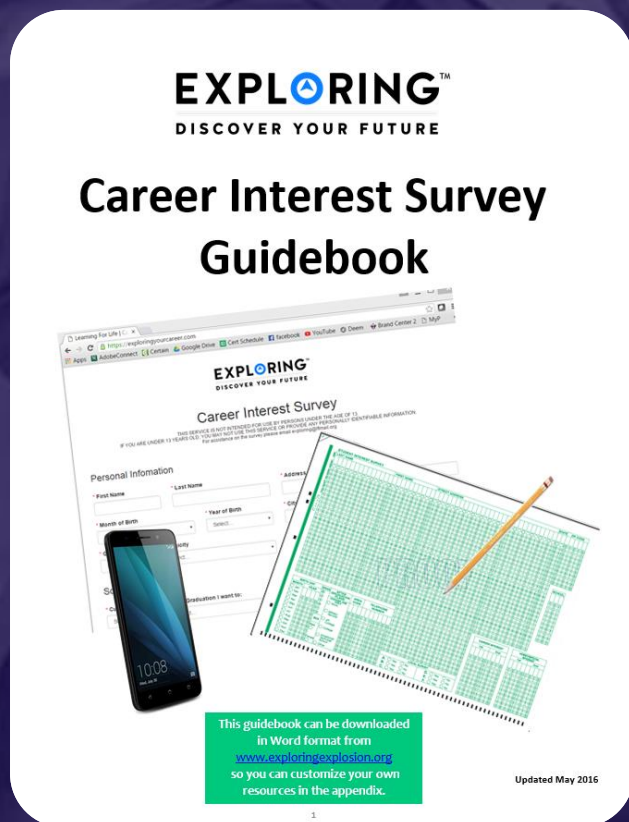
- Annual Report 2016
- Awards & Recognitions
- Career Interest Survey Guidebook
- Commissioner Service to Exploring FAQs
- Committee Guide & Position Descriptions
- Cultivation Event Guide
- Custom Merchandise
- Exploring Clubs
- ExploringCast Podcast
- Exploring Explosion
- Exploring Express Guide
- Exploring Officers Association Guide
- Journey to Excellence
- Marketing And Membership
- Merchandise Licensees
- New Unit Playbook
- Training & Safety
- Unit Performance Guide
- Unit Performance Guide Tracking
- U.S. Dept. of Education Letter
- Workforce Development Funding Guide

## FORMS

- Adult Application
- Background Check Exemption
- Budget Worksheet
- Immunization Exemption Request
- Incident Reporting Forms
- Medical Record
- Memo of Understanding
- Money Earning Permit
- New Post/Club Application
- Parent Consent
- Youth Application



# Career Interest Survey Guidebook



- Be sure you have the most recent version
- Download at [www.exploring.org](http://www.exploring.org)
- One stop shop for all CIS resources
- Table of Contents
  - Page 5 | At A Glance
  - Page 7 | Overcoming Objections
  - Page 44 | Appendix

# **ALTERNATE METHODS?**

- 1. Use school information already available**
- 2. Ask youth to develop contacts**
- 3. Develop cultivation events**
- 4. Invite Eagle Scouts / Scouts to join**
- 5. Booth at schools open house night and career days /career fairs**
- 6. Annual Exploring open houses for ALL Posts and Clubs**
- 7. Follow up leads from the Exploring Lead Generator**

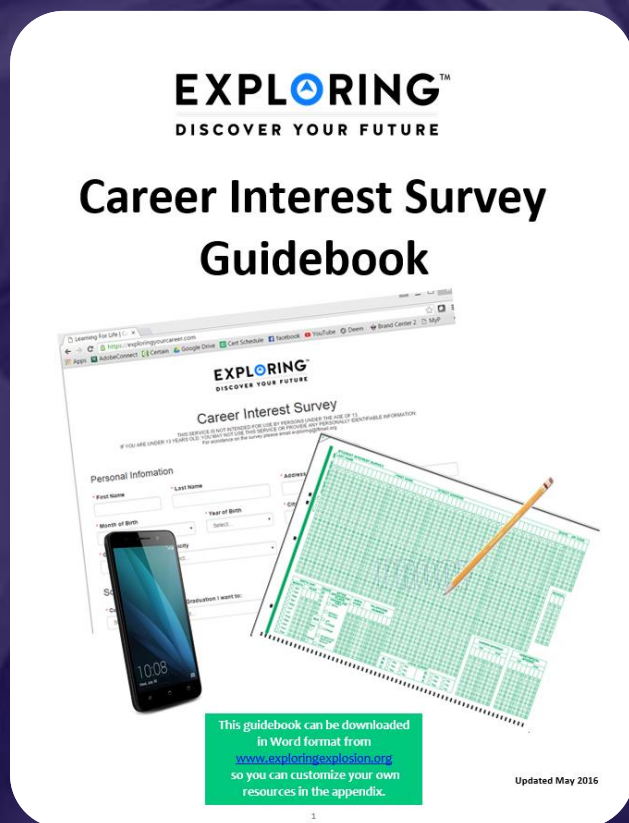
# BASED ON SURVEY RESULTS

1. Focus on Top 4 students interests
2. Identify companies in those 4 interest areas
3. Identify the path to the CEO
  - Council board contacts
  - School board/admins
  - PAS find
  - Nominating committee
  - Applications





# Career Interest Survey Guidebook



- Be sure you have the most recent version
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# EXPLORING™

DISCOVER YOUR FUTURE

## LEAD GENERATOR

### GET INVOLVED

Exploring provides exciting activities and one-on-one mentorship for youth looking to discover their future. To make sure we place you with the right program, fill out the form to the right and we'll make sure to get in touch!

Enter your information below for someone from our Exploring team to contact you.

GET INFO ►

Leads are being generated from Exploring.org and include anyone interested in joining, leading, sponsoring, or otherwise supporting Exploring in their area.

Scout Executives, Assistant Scout Executives and DFS's receive weekly lead reports.

Exploring Executives and staff advisors receive immediate notifications of each lead generated.

To make changes to any of these settings, email your request to [exploring@lflmail.org](mailto:exploring@lflmail.org).

### **WHEN YOU RECEIVE AN IMMEDIATE NOTIFICATION EMAIL:**

1. In the email, you will see a note to *"copy & paste the following URL into your browser to mark lead as contacted"*.
2. By following this directive, you are changing the status of your lead to "contacted". You will no longer receive email notifications for that particular lead. The lead will begin to show as "contacted" on your SE's weekly report.
3. Invite the person to attend an existing post/club meeting to get a feel for the program and connect them to appropriate Exploring advisors.




# [www.joinexploring.org](https://www.joinexploring.org)

Join Exploring | Boy Scouts of America

https://joinexploring.org


BOY SCOUTS OF AMERICA





# EXPLORING™

DISCOVER YOUR FUTURE

### FIND EXPLORING NEAR YOU



**Exploring Post**  
Age 14 -20

**Exploring Club**  
Grade 6-8

[Click here](#) for the BSA outside the U.S.

**FIND EXPLORING**

Windows taskbar: 81°F Cloudy, 6:19 PM 8/18/2021

PHASE 1 RESEARCH	PHASE 2 LEADERSHIP	PHASE 3 PROGRAM	PHASE 4 PARTICIPATION
<b>What are local youth interested in?</b> <ul style="list-style-type: none"> <li>· Career Surveys/counselor data</li> <li>· Focus on top 25 interests</li> </ul> <b>How many surveys do I need?</b> <ul style="list-style-type: none"> <li>· Membership goal X 20 = # surveys needed</li> <li>· 10% of those invited will join</li> </ul>	<b>Key Decision Maker</b> <ul style="list-style-type: none"> <li>· Get organization commitment</li> <li>· Identify 4-8 adults for leadership</li> <li>· Set a date for Open House</li> <li>· Start paperwork (MOU, New Post App, Adult App)</li> </ul>	<b>Program Planning Meeting</b> <ul style="list-style-type: none"> <li>· Complete leader trainings online</li> <li>· Brainstorm hands on activities for Open House and program calendar</li> <li>· Develop initial 3-4 month calendar</li> </ul>	<b>Promote Open House</b> <ul style="list-style-type: none"> <li>· Personal letters and phone calls</li> <li>· Digital marquees</li> <li>· Social media</li> <li>· Council, sponsoring organization and school websites/calendars</li> <li>· School daily announcements</li> <li>· Posters/flyers in high traffic areas</li> <li>· Career/college fair booths</li> <li>· Organization employees email their own contacts</li> </ul>
<b>Career Interest Surveys</b> <ul style="list-style-type: none"> <li>· Pitch the program not the survey</li> <li>· Surveys are only a tool to connect youth to the program</li> <li>· Talk to counselor first, they can connect you with the decision maker</li> <li>· Study survey objections</li> <li>· Include ONLINE Career Interest Surveys as option (for youth 13 years and up)</li> <li>· ALWAYS share results with school administrators</li> <li>· Include summary of results with CEOs on sales calls</li> </ul>	<b>Leader Training</b> <ul style="list-style-type: none"> <li>· Fully trained after completion of both Exploring YPT and Exploring Leader Training modules required for each position</li> <li>· Training available online at: <a href="https://my.scouting.org">https://my.scouting.org</a></li> </ul>	<b>Twice monthly example:</b> 1st - <b>Open House</b> 2nd - Hands on activity 3rd - <b>Youth Officer Elections</b> 4th - Hands on activity 5th - Hands on activity 6th - Hands on activity 7th - TBD by Explorers	<b>HANDS ON ACTIVITIES</b> = 90% join rate!
<b>Finding the Businesses</b> <ul style="list-style-type: none"> <li>· Every county has law enforcement, Fire/EMS, law and government and health care</li> <li>· Research current volunteers and parents' employers to help you get your foot in the door</li> <li>· Approach CEO, study objections</li> </ul>	<b>Why more adults?</b> <ul style="list-style-type: none"> <li>· Research shows posts and clubs that start with 6-8 leaders last longer</li> <li>· More leaders = more resources = stronger program = more youth</li> <li>· Share the responsibilities with all committee members</li> </ul>	<ul style="list-style-type: none"> <li>· Develop bylaws and SOP's</li> <li>· Prepare new committee members by delegating open house tasks at the program planning meeting:</li> <li>· Mail invitation letters</li> <li>· Personal phone call to students</li> <li>· Get snacks</li> <li>· Secure gear for activities</li> <li>· Print calendar</li> <li>· Complete paperwork: MOU, Post/Club application, Adult Apps and obtain signatures</li> </ul>	<b>Youth-Led Program</b> <ul style="list-style-type: none"> <li>· Youth officer election a third post/club meeting</li> <li>· Schedule officer seminar</li> <li>· Youth officer titles should reflect organization's employee titles</li> <li>· Officers pick activities and activity chairs</li> <li>· Match officers with adult leaders</li> <li>· Explorer Officers should maintain the program calendar</li> </ul>
<b>Cultivation Event</b> <ul style="list-style-type: none"> <li>· Large group sales</li> <li>· Scripts/templates on LFL Info site</li> </ul>	<b>Post/Club Committee</b> <ul style="list-style-type: none"> <li>· Post- Minimum of 4 adults required to register (committee chair, Advisor and 2 committee members)</li> <li>· Club - Minimum of 2 adults required to register (Sponsor and associate sponsor)</li> </ul>	<b>FOCUS ON 5 PROGRAM AREAS</b> Career experiences, Leadership, Character, Citizenship, & Life Skills	<b>HANDS ON ACTIVITIES!</b>
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		<b>Regional/National Events: Found on <a href="http://www.exploring.org">www.exploring.org</a></b>	



# Phase 2 - Leadership

CEO's      Police/Fire Chiefs      Administrators  
Industry Experts      Retirees      Community Leaders



# Moving forward with the CEO

- 1) Get organization's commitment
- 2) Identify 6-8 adults
  - CEO invites them
  - You provide guidance
- 3) Set 2 dates for:
  - All-In-One program planning meeting
  - Open House
- 4) Start Paperwork
  - New Club/Post Application
  - MOU, Adult Application



# Exploring Training





# EXPLORING RESOURCES

## UNIT RESOURCES

Activity Library  
Awards & Recognitions  
Budget Planning Worksheet  
Bylaws  
Council Locator  
Custom Merchandise  
Exploring Guidebook for Leaders  
Fiscal Policies and Procedures  
Insurance Information  
Journey to Excellence  
Logos & Marketing  
New Unit Playbook  
Online Renewal  
Online Renewal FAQs  
Open House Fliers  
Roster  
Safety First Guidelines  
Scholarships  
Service Hours Reporting  
Training & Safety  
Youth Protection

## COUNCIL RESOURCES

Annual Report 2016  
Awards & Recognitions  
Career Interest Survey Guidebook  
Commissioner Service to Exploring FAQs  
Committee Guide & Position Descriptions  
Cultivation Event Guide  
Custom Merchandise  
Exploring Clubs  
ExploringCast Podcast  
Exploring Explosion  
Exploring Express Guide  
Exploring Officers Association Guide  
Journey to Excellence  
Marketing And Membership  
Merchandise Licensees  
New Unit Playbook  
Training & Safety  
Unit Performance Guide  
Unit Performance Guide Tracking  
U.S. Dept. of Education Letter  
Workforce Development Funding Guide

## FORMS

Adult Application  
Background Check Exemption  
Budget Worksheet  
Immunization Exemption Request  
Incident Reporting Forms  
Medical Record  
Memo of Understanding  
Money Earning Permit  
New Post/Club Application  
Parent Consent  
Youth Application



# Phase Two: Training



## EXPLORING POSITION TRAINED REQUIREMENTS

### ADVISOR & ASSOCIATE ADVISOR

#### BEFORE 1ST MEETING

SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
		TOTAL TIME: 1 HOUR 11 MIN

#### FIRST 30 DAYS

SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__313	YOUTH OFFICER ELECTIONS FOR EXPLORING	7:36
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
		TOTAL TIME: 23 MIN

#### POSITION TRAINED

SCO__317	CONDUCTING AN OFFICER SEMINAR FOR EXPLORING	5:55
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

### POST/CLUB COMMITTEE CHAIR & COMMITTEE MEMBER

#### BEFORE 1ST MEETING

SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__303	BENEFITS OF EXPLORING	9:21
		TOTAL TIME: 53 MIN

#### FIRST 30 DAYS

SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
SCO__316	ACTIVITY PLANNING FOR EXPLORING	9:26
		TOTAL TIME: 39 MIN

#### POSITION TRAINED

SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
SCO__307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

### SERVICE TEAM MEMBER

#### BEFORE 1ST MEETING

SCO__301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO__302	WHAT IS EXPLORING?	10:03
SCO__303	BENEFITS OF EXPLORING	9:21
SCO__305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO__318	SERVICE TEAM ORIENTATION FOR EXPLORING	10:48
		TOTAL TIME: 47 MIN

#### FIRST 30 DAYS

SCO__308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO__309	SAFETY TIPS FOR EXPLORING	13:29
SCO__311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO__314	OPEN HOUSE FOR EXPLORING	10:44
		TOTAL TIME: 44 MIN

#### POSITION TRAINED

SCO__307	METHODS OF EXPLORING	9:06
SCO__310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO__306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO__315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
		TOTAL TIME: 34 MIN

\*In addition to the learning plans above, Youth Protection training is required for all Exploring registered volunteers.



PHASE 1 RESEARCH	PHASE 2 LEADERSHIP	PHASE 3 PROGRAM	PHASE 4 PARTICIPATION
<b>What are local youth interested in?</b> <ul style="list-style-type: none"> <li>· Career Surveys/counselor data</li> <li>· Focus on top 25 interests</li> </ul> <b>How many surveys do I need?</b> <ul style="list-style-type: none"> <li>· Membership goal X 20 = # surveys needed</li> <li>· 10% of those invited will join</li> </ul> <b>Career Interest Surveys</b> <ul style="list-style-type: none"> <li>· Pitch the program not the survey</li> <li>· Surveys are only a tool to connect youth to the program</li> <li>· Talk to counselor first, they can connect you with the decision maker</li> <li>· Study survey objections</li> <li>· Include ONLINE Career Interest Surveys as option (for youth 13 years and up)</li> <li>· ALWAYS share results with school administrators</li> <li>· Include summary of results with CEOs on sales calls</li> </ul> <b>Finding the Businesses</b> <ul style="list-style-type: none"> <li>· Every county has law enforcement, Fire/EMS, law and government and health care</li> <li>· Research current volunteers and parents' employers to help you get your foot in the door</li> <li>· Approach CEO, study objections</li> </ul> <b>Cultivation Event</b> <ul style="list-style-type: none"> <li>· Large group sales</li> <li>· Scripts/templates on LFL Info site</li> </ul>	<b>Key Decision Maker</b> <ul style="list-style-type: none"> <li>· Get organization commitment</li> <li>· Identify 4-8 adults for leadership</li> <li>· Set a date for Open House</li> <li>· Start paperwork (MOU, New Post App, Adult App)</li> </ul> <b>Leader Training</b> <ul style="list-style-type: none"> <li>· Fully trained after completion of both Exploring YPT and Exploring Leader Training modules required for each position</li> <li>· Training available online at: <a href="https://my.scouting.org">https://my.scouting.org</a></li> </ul> <b>Why more adults?</b> <ul style="list-style-type: none"> <li>· Research shows posts and clubs that start with 6-8 leaders last longer</li> <li>· More leaders = more resources = stronger program = more youth</li> <li>· Share the responsibilities with all committee members</li> </ul> <b>Post/Club Committee</b> <ul style="list-style-type: none"> <li>· Post- Minimum of 4 adults required to register (committee chair, Advisor and 2 committee members)</li> <li>· Club - Minimum of 2 adults required to register (Sponsor and associate sponsor)</li> </ul> <b>District Exploring Committee</b> <ul style="list-style-type: none"> <li>· Committee structure; program, fundraising, marketing, and service</li> <li>· Online training at: <a href="https://my.scouting.org">https://my.scouting.org</a></li> </ul>	<b>Program Planning Meeting</b> <ul style="list-style-type: none"> <li>· Complete leader trainings online</li> <li>· Brainstorm hands on activities for Open House and program calendar</li> <li>· Develop initial 3-4 month calendar</li> </ul> Twice monthly example: 1st - <b>Open House</b> 2nd - Hands on activity 3rd - <b>Youth Officer Elections</b> 4th - Hands on activity 5th - Hands on activity 6th - Hands on activity 7th - TBD by Explorers <ul style="list-style-type: none"> <li>· Develop bylaws and SOP's</li> <li>· Prepare new committee members by delegating open house tasks at the program planning meeting: <ul style="list-style-type: none"> <li>- Mail invitation letters</li> <li>- Personal phone call to students</li> <li>- Get snacks</li> <li>- Secure gear for activities</li> <li>- Print calendar</li> </ul> </li> <li>· Complete paperwork: MOU, Post/Club application, Adult Apps and obtain signatures</li> </ul> <b>FOCUS ON 5 PROGRAM AREAS</b> Career experiences, Leadership, Character, Citizenship, & Life Skills <b>Service Team</b> <ul style="list-style-type: none"> <li>· Make regular visits to coach leaders</li> <li>· Use post/club JTE criteria as a guide</li> </ul> <b>Regional/National Events: Found on <a href="http://www.exploring.org">www.exploring.org</a></b>	<b>Promote Open House</b> <ul style="list-style-type: none"> <li>· Personal letters and phone calls</li> <li>· Digital marquees</li> <li>· Social media</li> <li>· Council, sponsoring organization and school websites/calendars</li> <li>· School daily announcements</li> <li>· Posters/flyers in high traffic areas</li> <li>· Career/college fair booths</li> <li>· Organization employees email their own contacts</li> </ul> <b>HANDS ON ACTIVITIES</b> = 90% join rate! 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# Important resources to help plan the program...

1. **Career Opportunity Worksheet** -- [www.exploring.org](http://www.exploring.org) and click on relevant career field icon and scroll to the bottom of the page.
2. **Activity Library** (including Life Skills Section) <https://www.exploring.org/activity-library/>
3. **Organization's Resources/Employees**
  - A. Current work curriculum (developed by the company)
  - B. Employee's expertise/knowledge (Use All-in One Program Planning Meeting-found in the Exploring Guidebook for Leaders)
4. **Career Achievement Award (Posts) & Career Awareness Award (Clubs)**  
<http://www.exploring.org/wp-content/uploads/2017/06/Career-Achievement-Award-May2017.pdf>  
<http://www.exploring.org/wp-content/uploads/2018/05/Career-Awareness-Award-FINAL.pdf>
5. **Exploring Guidebook for Leaders** <https://www.exploring.org/wp-content/uploads/2016/10/Exploring-Guidebook-Sept2017.800-10018.pdf>
6. **Safety First Guidelines/Guide to Safe Scouting** (*Guide is being Updated—Please follow all CURRENT YPT Policies*)  
[https://www.exploring.org/wp-content/uploads/2021/08/LFL-safety-first-guidelines-3.21.17\\_8.pdf](https://www.exploring.org/wp-content/uploads/2021/08/LFL-safety-first-guidelines-3.21.17_8.pdf)
7. **Online Exploring Adult Leader Specific Training & Youth Protection Training**  
<https://www.exploring.org/training-safety/> or [www.myscouting.org](http://www.myscouting.org)
8. **Unit Performance Guide (Chapter 5- Exploring)** –Details about organizing a new Post/Club  
[http://www.exploring.org/wp-content/uploads/2021/04/522-02516\\_UPG.compressed.pdf](http://www.exploring.org/wp-content/uploads/2021/04/522-02516_UPG.compressed.pdf)

Also visit [www.exploringexplosion.org](http://www.exploringexplosion.org) and scroll to the bottom of the website to find additional resources...

## **Phase 3 – Program All-In-One Program Planning Meeting**

- 1) Paperwork**
- 2) Adult Explorer Leader Training**
  - Youth Protection for Explorers
  - Adult Explorer Leader Training



- 3) Open House Planning**
  - Brainstorm session
    - Why did you choose this career for yourself?
    - What are hands on activities that you can do with youth?
  - Develop a 3-4-month calendar (use Activity Library)
  - Choose Open House “hands-on activities”
- 4) Prepare Post Committee Members for Open House**

# SAMPLE PROGRAM CALENDARS

The frequency of your meetings and length of your program each year is up to you. For example, this could be a 12 month or 12 week program.

ENGINEERING & TECH MONTHLY MEETINGS YEAR-ROUND	
September Open House	March Computer science
October Chemical engineering	April Fluid power technology
November Youth Officer Elections	May Ethics in engineering
December Holiday Play – open house	June Visit with engineering firm
January Industrial Technology	July Civil engineering
February Electrical engineering	August Mechanical engineering



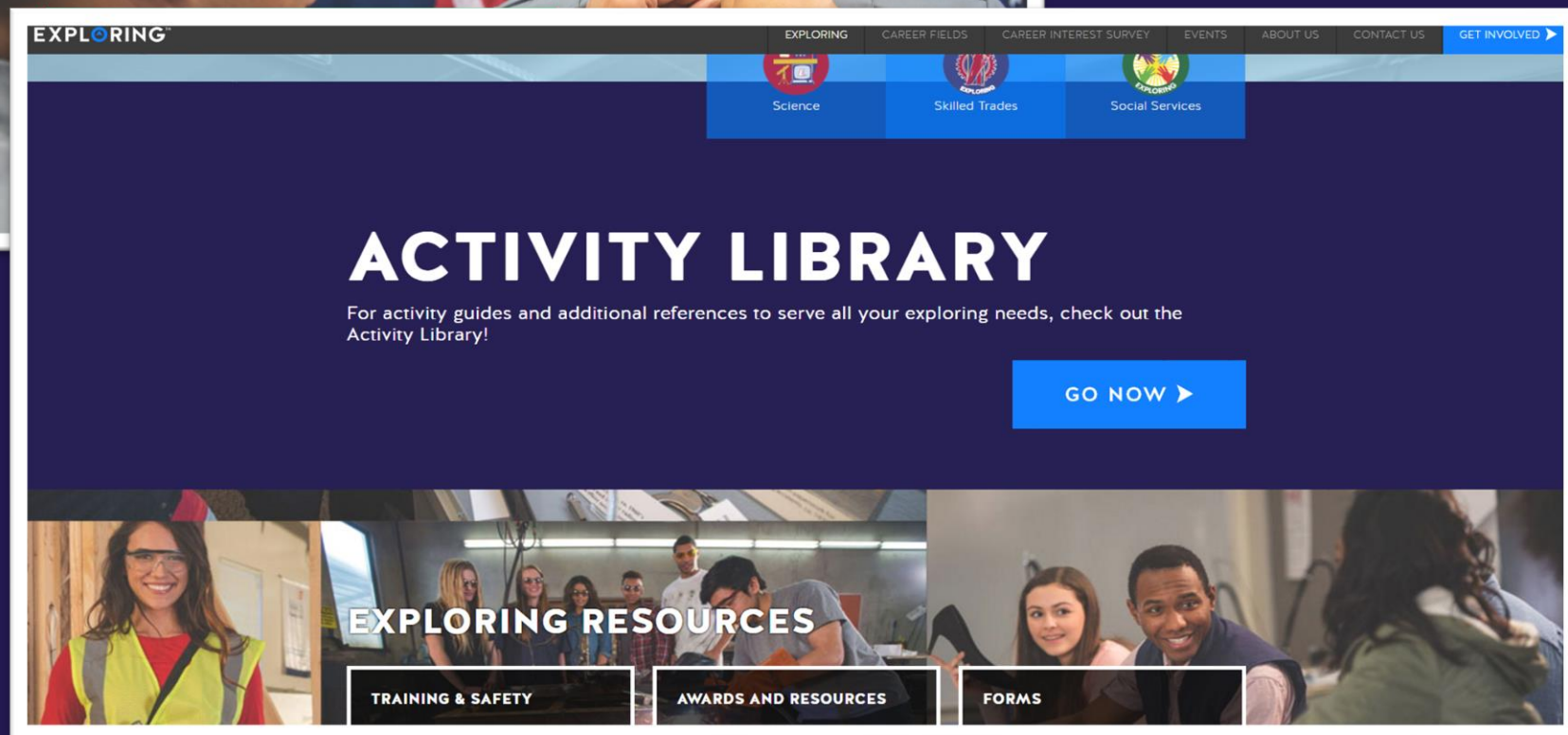
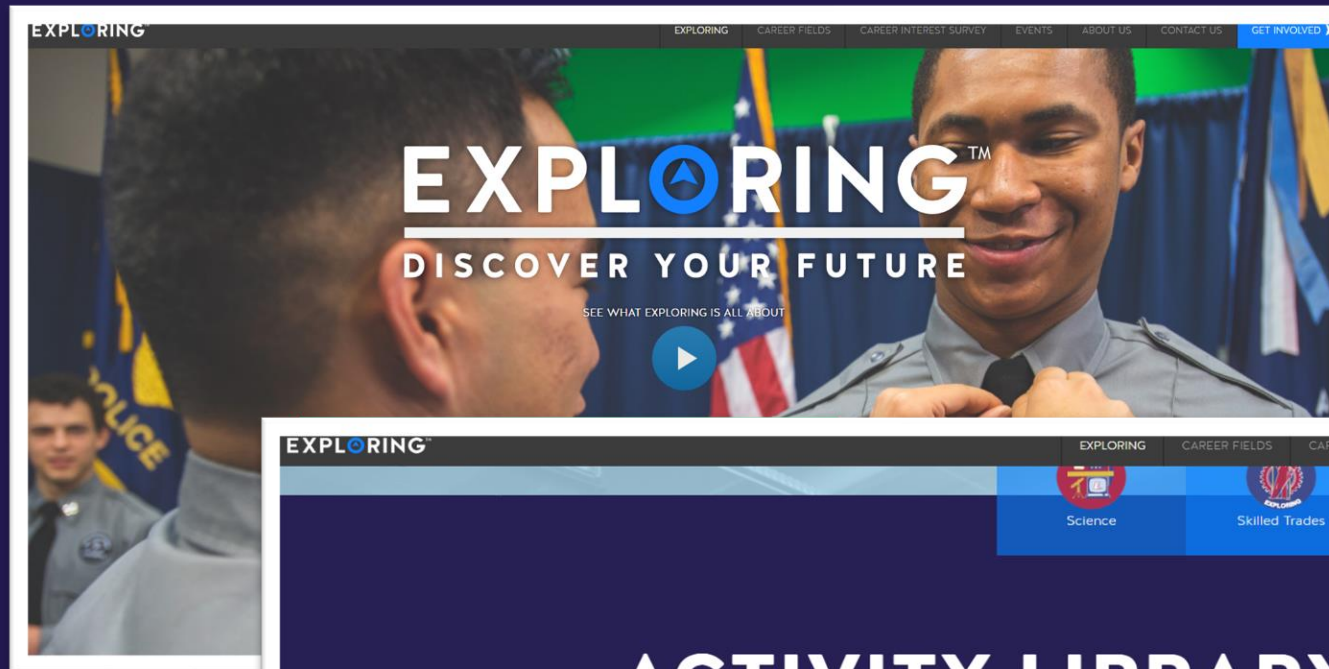


## Phase 3 – Program Planning the Open House

- 1) From your BRAINSTORM session...
  - Pick the 4-5 best activities for a quick hands-on format at the Open House
- 2) At the open house... “Go shopping”
  - 4-5 stations (rotations)
  - 4-5 minutes each



# www.exploring.org



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# Phase 4 – Participation

## SIMPLE OPEN HOUSE AGENDA

### ***OPEN HOUSE AGENDA***

1. Welcome
2. What is Exploring?
3. Video
4. **HANDS-ON ACTIVITIES**
5. Activity Interest Survey (customized)
6. Calendar
7. **ASK TO JOIN**
8. Applications & fees
9. Snacks





# Resources to help you...

## www.exploring.org

### UNIT RESOURCES

- Activity Library
- Awards & Recognitions
- Budget Planning Worksheet
- Bylaws
- Council Locator
- Custom Merchandise
- Exploring Guidebook for Leaders (NEW!)
- Insurance Information
- Journey to Excellence
- Logos & Marketing
- New Unit Playbook
- Online Renewal
- Online Renewal FAQs
- Open House Fliers
- Roster
- Safety First Tips
- Scholarships
- Service Hours Reporting
- Training & Safety

### COUNCIL RESOURCES

- Annual Report 2016
- Awards & Recognitions
- Career Interest Survey Guidebook
- Committee Guide
- Cultivation Event Guide
- Custom Merchandise
- Exploring Clubs
- ExploringCast Podcast
- Exploring Explosion
- Exploring Express Guide
- Workforce Development Fund Guide
- Journey to Excellence
- Marketing And Membership
- Merchandise Licensees
- New Unit Playbook
- Training & Safety
- Unit Performance Guide
- Unit Performance Guide Tracking

### FORMS

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- Background Check Exemption
- Budget Worksheet
- Incident Reporting Forms
- Medical Record
- Memo of Understanding
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